

1) **The Regular Board Meeting was called to order on Tuesday June 23, 2026, at 5:15 p.m.**

2) **Roll Call**

Board Members Present

Liz Dahl – Linden Grove
Karis Antikainen – City of Orr
Lisa Tosel – Camp 5
Theresa Martinson – Angora
Heather Brandon – Unorganized St. Louis County

Mike Enzmann – Field
Marge Hyppa – Owens
John Stegmeir – Kabetogama
Jodell Driggs – Crane Lake
Don Potter – Town of Goodwill

Board Members Excused

Wendy Long – Leiding
Eric Pederson - City of Cook
Judy Pearson – Beatty

Board Members Absent

Kathy Weiand – Portage
Denise Parson – Willow Valley

Staff Members Present

Teresa Debevec – CEO
Stephanie Maki – CHRO
Kaylee Hoard - CFO

3) **Pledge of Allegiance**

4) **Approval of Minutes – 06/23/2026**

- a) A motion was made by Marge Hyppa, seconded by Karis Antikainen, to approve May 26, 2026, regular board meeting minutes as presented.
- The motion was approved unanimously.

5) **CEO Report – Teresa Debevec.**

a) **Facility Staffing**

- Active recruitment efforts are ongoing for multiple positions throughout the facility.

b) **Boiler Project**

- The boiler project remains on schedule and is anticipated to be completed by October 2026.

c) Small Rural Hospital Improvement Program (SHIP) Grant

- The facility was awarded a SHIP grant of \$12,009.00. The funding will be used to support a comprehensive chargemaster review to help ensure billing accuracy, regulatory compliance, and appropriate reimbursement.

d) Parking Lot

- Seal coating and parking lot striping was recently completed.

e) Volunteer Luncheon

- The facility recognized its volunteers with a luncheon and appreciation gift.

f) Cook Fire Department Donation

- The Cook Fire Department donated \$2000.00 to the Activities Department.

g) Heiam Board

- The Heiam board continues planning for the Heiam event scheduled for August 22, 2026.

h) Marketing

- The Marketing Coordinator is developing a Healthy Times newsletter to promote facility services and community resources.

i) Trustee Conference

- Board members were reminded to notify Debevec if they are interested in attending the Trustee Conference.

6) Committee Reports

a) Executive Committee – 06/23/2026 – Liz Dahl

- A recommendation was made by the finance committee to accept Edwards Oil & North Country Propane bid for the following proposal.
 - Facility, 2-year bid: \$0.9795
 - Maintenance Building, 2-year bid: \$1.2095

Motion Carried Unanimously (MCU)

- Due to a scheduling conflict, Dahl asked if any board member would be willing to attend future quarterly safety meetings in place of the assigned board member.
- Due to repeated absences from board meetings, Dahl will contact the board member to discuss continued participation and request a recommendation for an alternate representative if attendance cannot be maintained.

- Dahl expressed appreciation to Denise Parson for her recommendation of the telepsychiatry services currently utilized by the Hospital.
- b) Legislative Committee – No report**
- c) Finance Committee – 06/23/2026 – Kaylee Hoard**
 - Hoard reviewed the May 2026 Revenue by Department statement.
 - Hoard provided education on operating margin.
- d) Capital Item – 06/23/2026 - Mike Enzmann**
 - A recommendation was made by the finance committee to accept the Care Center flooring replacement, not to exceed \$37,000.00.
 - Motion Carried Unanimously (MCU)
- 7) Credentialing – No meeting**
 - a)** A motion was made by Theresa Martinson, seconded by Lisa Tosel to accept the following appointments and reappointments:
 - Appointments: Amy Kenworthy, MD; Stephan Becker, MD; James Bozeman, PMHNP-BC; Lee Church, MD; Audrey Cooper, PA-C; Cathryn Sanders, PMHNP; Kimberly Shamakian, NP; Tyler Wetzel, PA-C
 - Reappointments: Glen Palokangas, CRNA; Ted Willis, MD
 - Motion Carried Unanimously (MCU)
- 8) New Business & Correspondence**
 - a)** Peer Review Policy – Teresa Debevec
 - A motion was made by Theresa Martinson, seconded by Lisa Tosel the accept the Peer Review policy as presented.
 - Motion Carried Unanimously (MCU)
 - b)** November Election – Teresa Debevec
 - Education was provided regarding the board member re-election process for members whose terms expire at the end of 2026.
 - Judy Pearson
 - Lisa Tosel
 - Mike Enzmann
 - Don Potter
 - Wendy Long
 - Elizabeth Dahl
 - John Stegmeir

- Board members were informed that Affidavits of Candidacy must be completed and filed with their township during the official filing period of July 14, 2026, through July 28, 2026, due no later than 5:00 p.m. on July 28, 2026.
 - c) Resolution to participate in the Statewide Trauma System – Teresa Debevec – Action Needed
 - A recommendation was made by Jodell Driggs, seconded by Theresa Martinson to accept the resolution for supporting the participation of the Cook Hospital in the statement trauma system.
 - Motion Carried Unanimously (MCU)
 - d) Acute Stroke Ready Designation Survey – Teresa Debevec
 - The hospital successfully completed the Acute Stroke Ready Designation Survey. Surveyors reviewed program requirements, policies, staff education, and patient care processes. The Outpatient Director, with assistance from the COO, will continue to address any recommendations identified during the survey process.
 - e) Care Center MDH Survey – Teresa Debevec
 - The Care Center recently underwent its Minnesota Department of Health survey. Survey findings were reviewed with board members, and a plan of correction was submitted by the Director of Nursing and Chief Operating Officer in response to the identified deficiencies.
 - In conjunction with the survey process, the Fire Marshal met with the Plant Operations Director to review Life Safety Code requirements and facility compliance.
- 9) **Next Board Meeting – 07/28/2026**
- 10) **Questions or comments**
- 11) **Board Meeting Evaluations**
- a) Provide meeting feedback to Debevec or Dahl
- 12) **Adjourn – Liz Dahl**
- At 6:12 pm, a motion to adjourn the meeting was made by Don Potter, seconded by Marge Hyppa. Motion carried.

Minutes respectfully submitted by Stephanie Maki, Chief Human Resources Officer – Approved by Teresa Debevec.