

1) The Regular Board Meeting was called to order on Tuesday January 27, 2026, at 5:20 p.m.

2) Welcome New Board Member, Lisa Tosel – Liz Dahl

3) Roll Call

**Board Members Present**

Liz Dahl – Linden Grove

Mike Enzmann – Field

John Stegmeir – Kabetogama

Denise Parson – Willow Valley

Theresa Martinson – Angora

Eric Pederson - City of Cook

Don Potter – Town of Goodwill

Karis Antikainen – City of Orr

Marge Hyppa – Owens

Lisa Tosel – Camp 5

Judy Pearson – Beatty

Wendy Long - Leiding

**Board Members Excused**

Kathy Weiand – Portage

Jodell Driggs – Crane Lake

Heather Brandon – Unorganized St. Louis County

**Staff Members Present**

Teresa Debevec - CEO

Stephanie Maki – CHRO

Kaylee Hoard - CFO

4) **Pledge of Allegiance**

5) **Approval of Minutes – 01/27/2026**

a) A motion was made by Theresa Martinson, seconded by Marge Hyppa, to approve December 16, 2025, regular board meeting minutes as presented.

- The motion was approved unanimously.

6) **Administrators Report – Teresa Debevec.**

a) **Facility Staffing**

- Active recruitment efforts are ongoing for multiple positions throughout the facility.
- The Utilization Review Coordinator/Case Manager has resigned from the facility after 24 years of service to the organization.

b) **Rural Psychiatry Associates**

- Agreements have been executed to begin providing psychiatry services to both Hospital and Care Center patients.
- Credentialing will begin shortly, with plans to initiate services following completion.

- c) **Endoscopy**
  - Contractors are nearing completion of the endoscopy construction project. The first procedure day is scheduled for February 11.
  
- d) **Federal Funding Verification**
  - Debevec reported being contacted for verification related to federal HVAC/ventilation funding we received in the amount of \$480,000.00. The inquiry confirmed that total federal funding received did not exceed \$750,000.00. No issues were identified.
  
- e) **FR Secure Risk Assessment**
  - Chris Novak, IT Director, completed a facility-wide IT security risk assessment. The assessment resulted in a score of 776.70, indicating a very high level of security and effective safeguards in place.
  
- f) **Housing Committee**
  - Debevec attended a housing committee meeting held on January 15<sup>th</sup> to discuss current and future housing needs and market conditions within the City of Cook.
  
- 7) **Committee Reports**
  - a) **Executive Committee – 01/27/2026 – Liz Dahl**
    - Dahl provided an update on the boiler project; final bids are expected to be presented to the Board at the February meeting.
    - Leadership developed an internal policy and provided staff education regarding procedures to follow in the event ICE agents enter the facility.
  
  - b) **Legislative Committee – 01/27/2026 – John Stegmeir**
    - Stegmeir provided a Legislative update to the board.
  
  - c) **Finance Committee – 01/27/2026**
    - **Financials – Kaylee Hoard**
      - Hoard provided the preliminary 2025 December financials.
  
    - **Care Center Boilers – Mike Enzmann – Action Needed**
      - A recommendation was made by the Finance Committee to accept the bid provided by Shannon’s to replace the existing boilers and all accessories in the Care Center, not to exceed \$100,000.00.  
Motion carried unanimously (MCU)

**8) Credentialing Committee – 01/21/2026 – Teresa Debevec**

- a) A recommendation was made by Wendy Long, seconded by Marge Hyppa, to accept the following appointments and reappointments of:
- Appointments: Hassan Hal, MD; Peggy Rouleau, MD
  - Reappointments: Lisa Leedham, PAC; Kyle Menzel, MD; Brigid Pajunen, MD; Bryan Hunter, CRNA; Matthew Stayman, MD; Scott Sullivan, MD; Kurtis Tedesco, MD
- Motion carried unanimously (MCU)

**9) New Business & Correspondence**

- a) Minnesota Department of Health Imaging Inspection – Teresa Debevec
- Debevec reported that the Minnesota Department of Health accepted the facility's corrective action plan related to the x-ray and CT inspection. No penalties will be assessed.
- b) Community Benefit Program Policy – Kaylee Hoard – Action Needed
- A motion was made by Judy Pearson, seconded by Wendy Long to approve updates to the Community Benefit Program Policy to reflect changes to the Federal Poverty Limits. Motion Carried Unanimously (MCU)
- c) Medical Staff Bylaws – Teresa Debevec – Action Needed
- A motion was made by Wendy Long, seconded by Mike Enzmann to approve the Medical Staff Bylaws with no changes from prior approval. Motion Carried Unanimously (MCU)
- d) Conflict of Interest Forms – Liz Dahl
- Dahl requested that Board members complete the Conflict-of-Interest form and return it to Debevec.
- e) Confidentiality Agreement – Liz Dahl
- Dahl requested that Board members review, sign, and return the Confidentiality Agreement and return it to Debevec.
- f) MHA Trustee Conference – Kathy Weiand, Theresa Martinson, Liz Dahl, Teresa Debevec
- Martinson, Dahl, and Debevec provided feedback following their attendance at the MHA Trustee Conference.
- g) Board Self Evaluation – Liz Dahl
- Dahl requested that Board members complete the Board Self-Evaluation and submit it to Teresa at the next Board meeting.

**10) Next Board Meeting – 02/23/2026**

- a) The February board meeting will be held on Monday, rather than Tuesday.

**11) Questions or comments**

**12) Board Meeting Evaluations**

- a) Provide meeting feedback to Debevec or Dahl

**13) Adjourn – Liz Dahl**

- At 6:33 pm, a motion to adjourn the meeting was made by Eric Pederson, seconded by Lisa Tosel. Motion carried.

Minutes respectfully submitted by Stephanie Maki, Chief Human Resources Officer – Approved by Teresa Debevec.