

1) **The Regular Board Meeting was called to order on Tuesday May 27, 2025, at 5:17 p.m.**

2) **Roll Call**

Board Members Present

Liz Dahl – Linden Grove
Mike Enzmann – Field
John Stegmeir – Kabetogama
Denise Parson – Willow Valley
Marge Hyppa – Owens

Don Potter – Unorganized St. Louis County
Karis Antikainen – City of Orr
Karen Baxter – Unorganized St. Louis County
Shirley Conaway – Camp 5
Jodell Driggs – Crane Lake

Board Members Excused

Kathy Weiand – Portage
Theresa Martinson – Angora
Wendy Long – Leiding
Eric Pederson - City of Cook
Judy Pearson – Beatty

Staff Members Present

Teresa Debevec - CEO
Stephanie Maki – Human Resources Director

3) **Pledge of Allegiance**

4) **Approval of Minutes – 05/27/2025**

- a) A motion to approve April 22, 2025, regular board meeting minutes as presented was made by Marge Hyppa and seconded by Karen Baxter. The motion was approved unanimously.

5) **Administrators Report – Teresa Debevec**

a) **Facility Staffing**

- Active recruitment efforts are ongoing for multiple positions throughout the facility.

b) **Speech Therapy:**

- The Speech Therapist has accepted our employment offer. Speech therapy services are tentatively scheduled to begin in June.

c) **Marketing:**

- Maria, the Marketing Coordinator, is actively planning the upcoming Health Fair.

d) **Facility Surveys:**

- We are active with our new surveys for HCAHPS and have added surveys for Lab, Imaging, Therapy, Cardiac Rehab and the Emergency Department.

- e) **Dietary Walk-in Freezer:**
 - The walk-in freezer went down in the Dietary department, fortunately there was minimal loss of food items. We used a portable unit while the unit was down.
 - f) **Nursing Home Workforce Standards Board Holiday Rule:**
 - The United States District Judge dismissed LeadingAge's complaint related to the Holiday rule. We will continue to follow the rule of eleven paid holidays facility wide.
 - g) **Community Health Needs Assessment:**
 - Debevec and the Marketing Coordinator have met with the National Rural Health Resources Center to begin planning the Community Health Needs Assessment.
 - h) **Cloquet - Ortho**
 - The PA will no longer be visiting the facility biweekly due to a decrease in patient volumes.
 - Dr. Menzel will continue to see patients every other week as scheduled.
 - i) **New Physicians**
 - Scenic Rivers will begin onboarding two new physicians starting in June.
 - j) **Heiam Event**
 - The Annual Heiam Event is scheduled for August 23rd and will be held at the Lake Vermilion Fire Brigade.
- 6) **Committee Reports**
- a) **Executive Committee – 05/27/2025 – Liz Dahl**
 - Residents of Unorganized Township 63-17 voted on May 13, 2025, to incorporate as an official township. The current representative for this area, Don Potter, will serve as the representative for the new township once it is formally established. This will create a vacancy for the remaining unorganized area of St. Louis County. The Board will decide on a new representative and Debevec will ask St. Louis County to appoint them in accordance with Legislation at that time.
 - b) **Legislative Committee – 05/27/2025 – John Stegmeir**
 - The Minnesota Legislature adjourned its regular 2025 session on May 19th. While several major budget bills were passed, fewer than half of the necessary budget measures were finalized by the deadline, necessitating a special session to complete the budget process.
 - Governor Walz and legislative leaders are expected to convene a special session soon to finalize the budget. That state constitution mandates that a budget be enacted before July 1 to avoid a government shutdown.

- c) **Finance Committee – 05/27/2025**
- **Financials – Teresa Debevec**
 - April 2025 financials were provided to the board.
 - **Mike Enzmann – Capital Items – Action Needed**
 - A recommendation was made by the Finance Committee to accept the following capital item:
 - Sprinkler Heads – Not to exceed \$36,000.00
 - Water Softeners – Not to exceed \$58,000.00(MCU) All in Favor
 - **Boiler Replacement –Mike Enzmann – Action Needed**
 - The Finance Committee recommended approval of the Engineering and Design proposal for the Boiler Replacement project by DSGW in the amount of \$259,000.00.
(MCU) All in Favor
- 7) **Credentialing – 04/30/2025 -Teresa Debevec – Action Needed**
- a) A motion was made by Jodell Driggs, seconded by Marge Hyppa to accept the following appointments and reappointments:
- Appointments – Ralph Richardson, MD
 - Re-appointments – Karen Caldemeyer, MD; Michael Cobb, MD; Mark Erhard, MD; Johathan Foral, MD; Khaled Hamada, MD; Taro Aikawa, MD; Scott Change, MD; Vibhu Kapoor, MD; Eugene Kim, MD; Rebecca Magno, MD; Aspan Ohson, MD; Kevin McDonnell, MD
- (MCU) All in Favor
- 8) **QAPI-Hospital – Marge Hyppa**
- a) Hyppa provided a summary of the QAPI-Hospital Committee Meeting.
- 9) **Compliance – Marge Hyppa**
- a) Hyppa provided a summary of the Compliance meeting.
- 10) **New Business & Correspondence**
- a) **Policies – Teresa Debevec – Action Needed**
- A motion was made by Mike Enzmann, seconded by Karis Antikainen to approve the following policies, QAPI, Emergency Dept-Hospital Patient Care Policy, Red Flag Identity Theft, Compliance & Ethics, and Peer Review.
(MCU) All in Favor
- b) **Bylaws – Liz Dahl – Action Needed**
- A motion was made by Don Potter, seconded by Karen Baxter to approve the adding of an Indemnification section in the Bylaws.
(MCU) All in Favor

c) Confidentiality Agreement – Liz Dahl

- Dahl asked board members to review and sign the confidentiality notice, which outlines expectations for maintaining the confidentiality of sensitive information.

d) MNA Union Contract – Teresa Debevec – Action Needed

- A motion was made by Driggs, seconded by Conaway, to approve the following negotiated wage increases for the MNA contract
 - 2025 – 8%
 - 2026 – 5%
 - 2027 – 4%(MCU) All in Favor

e) Care Center Survey – Teresa Debevec

- Debevec provided an overview of the Care Center tags received during the most recent survey conducted by the Minnesota Department of Health, which took place on-site from April 7 to April 10. All items have been corrected, and the plan of correction has been approved.

11) Next Board Meeting – 06/24/2025

12) Questions or comments

13) Board Meeting Evaluations – Liz Dahl

- a) Provide meeting feedback to Debevec or Dahl

14) Adjourn – Liz Dahl

- At 6:13, a motion to adjourn the meeting was made by John Stegmeir, seconded by Don Potter.

Minutes respectfully submitted by Stephanie Maki, Human Resources Director – Approved by Teresa Debevec.