

1) **The Regular Board Meeting was called to order on Tuesday April 22, 2025, at 5:17 p.m.**

2) **Roll Call**

Board Members Present

Liz Dahl – Linden Grove
Eric Pederson - City of Cook
Karis Antikainen – City of Orr
Karen Baxter – Unorganized St. Louis County
Denise Parson – Willow Valley
Marge Hyppa – Owens

Don Potter – Unorganized St. Louis County
Mike Enzmann – Field
John Stegmeir – Kabetogama
Judy Pearson – Beatty
Shirley Conaway – Camp 5
Jodell Driggs – Crane Lake

Board Members Excused

Kathy Weiand – Portage
Theresa Martinson – Angora
Wendy Long – Leiding

Staff Members Present

Teresa Debevec - CEO
Kaylee Hoard – CFO
Stephanie Maki – Human Resources Director

3) **Pledge of Allegiance**

4) **Approval of Minutes – 04/22/2025**

- a) A motion to approve March 25, 2025, regular board meeting minutes as presented was made by Marge Hyppa and seconded by Karen Baxter. The motion was approved unanimously.

5) **Administrators Report – Teresa Debevec**

a) **Facility Staffing**

- Active recruitment efforts are ongoing for multiple positions throughout the facility.
- The Activities Director position has been successfully filled.

b) **Pharmacy:**

- Tony Menart, the previous Pharmacy Director, has officially retired, Dave Salo has assumed the role.

c) **Speech Therapy:**

- The Speech Therapist has accepted our employment offer. Speech therapy services are tentatively scheduled to begin in June.

- d) **Marketing:**
 - Maria, the Marketing Coordinator, is actively planning the upcoming Health Fair. Board members are encouraged to assist by recruiting vendors for the event in June.
 - e) **Custom Learning Initiatives:**
 - Planning for the Accelerated Staffing Fix Initiative will begin with a meeting in May.
 - Debevec has conducted town hall meetings for all staff, which began in April.
 - f) **Phone Tree Update:**
 - The internal phone tree has been revised to offer a simplified menu with minimal options when calling the facility.
 - g) **Capital Improvement Grant:**
 - The facility has been awarded a Capital Improvement Grant in the amount of \$49,000.00.
 - h) **Minnesota Department of Health Survey:**
 - The Minnesota Department of Health was on-site from April 7–11 to conduct the annual Care Center survey.
- 6) **Committee Reports**
- a) **Executive Committee – 04/22/2025 – Liz Dahl**
 - No updates
 - b) **Legislative Committee – 04/22/2025 – John Stegmeir**
 - John provided a handout to board members outlining current updates on several Minnesota legislative bills:
 - **SF1503/HF1312** – Prohibits health care providers from charging facility fees for nonemergency services at provider-based clinics and for certain outpatient evaluation and management services.
 - A recent article indicated that Critical Access Hospitals, including ours, would be excluded from this provision.
 - **SF2413/HF2057** – Imposes an assessment on hospitals, requires directed payments to hospitals under the medical assistance program, and mandates reporting requirements.
 - **SF2775/HF2289** – Requires hospitals to provide registered nurse staffing consistent with nationally accepted standards, mandates staffing level reporting, prohibits retaliation, and includes an appropriation.
 - **SF2480/HF2319** – Establishes a Nursing Home Workforce Standards Board to set minimum wage standards for nursing homes, which will impact medical assistance reimbursement rates.
 - **SF1725/HF1419** – Modifies reimbursement rates for elderly waiver services and nursing facilities.

- John also requested assistance in monitoring Nursing Home-related legislative actions. Debevec offered her support in this effort.

c) **Finance Committee – 04/22/2025**

- **Annual Audit CLA – Kaylee Hoard – Action Needed**
 - A motion was made by Judy Pearson, seconded by Mike Enzmann to accept the Annual Audit as presented, reflecting a net income of \$4,398.00. The motion passed unanimously.
- **Financials - Kaylee Hoard**
 - March 2025 financials were provided to the board.
- **Mike Enzmann – Capital Items**
 - A recommendation was made by the Finance Committee to accept the following capital item:
 - Drying cabinet for scopes – Not to exceed \$30,000.00 (MCU) All in Favor
- **Endoscopy Redesign Bids – Teresa Debevec/Mike Enzmann – Action Needed**
 - The Finance Committee recommended accepting the bid from Lenci Enterprises Inc. in the amount of \$154,000.00. A motion was made and unanimously carried (MCU) to approve this recommendation.
 - Lenci Enterprises Inc. - \$154,000.00
 - Max Gray Construction - \$160,000.00

7) **Credentialing – No Meeting**

8) **Safety Committee – Karen Baxter**

- a) Baxter provided a summary of the Safety Committee Meeting held on April 1, 2025.

9) **QAPI Care Center – Marge Hyppa**

- a) Hyppa provided a summary of the QAPI-Care Center meeting held on April 17, 2025.

10) **New Business & Correspondence**

a) **Nursing Home Patient Comfort Fund Account – Kaylee Hoard – Action Needed**

- A motion was made by Judy Pearson, seconded by Eric Pederson to remove Amy Rausch and add Lori Johansen to the First National Bank Patient Comfort Fund ending in 7993. (MCU) All in Favor

b) **Tower Lab CLIA Survey – Teresa Debevec**

- The CLIA survey of the Tower Laboratory was conducted on-site, with no deficiencies identified.

c) **Mammography Survey – Teresa Debevec**

- The mammography survey has been completed. A few minor deficiencies were noted during the review, all of which have since been addressed and corrected.

11) Next Board Meeting – 05/27/2025

12) Questions or comments

13) Board Meeting Evaluations – Liz Dahl

- a) Provide meeting feedback to Debevec or Dahl

14) Adjourn – Liz Dahl

- At 6:25, a motion to adjourn the meeting was made by Eric Pederson, seconded by Marge Hyppa.

Minutes respectfully submitted by Stephanie Maki, Human Resources Director – Approved by Teresa Debevec.