

1) **The Regular Board Meeting was called to order on Tuesday December 19, 2023, at 4:59 p.m. via Microsoft Teams.**

2) **Roll Call**

**Board Members Present**

Liz Dahl – Linden Grove  
Don Potter – Unorganized St. Louis County  
Barb Johnson – City of Orr  
Mike Enzmann – Field  
Judy Pearson – Beatty  
Kathy Weiland - Portage

Marge Hyppa – Owens  
Eric Pederson - City of Cook  
Theresa Martinson – Angora  
John Stegmeir – Kabetogama  
Denise Parson – Willow Valley  
Wendy Long – Leiding

**Board Members Absent**

Shirley Sanborn – Crane Lake

**Board Members Excused**

Shirley Conaway – Camp 5  
Karen Baxter – Unorganized St. Louis County

**Staff Members Present**

Teresa Debevec – CEO/Administrator  
Stephanie Maki – Human Resources Director

3) **Approval of Minutes – 12/19/2023**

- A **motion** was made by Mike Enzmann, seconded by Judy Pearson to approve the November 28, 2023, regular board meeting minutes as presented. All in favor.

**Roll Call Vote:**

Liz Dahl – Linden Grove  
Don Potter – Unorganized St. Louis County  
Barb Johnson – City of Orr  
Mike Enzmann – Field  
Judy Pearson – Beatty  
Kathy Weiland - Portage

Marge Hyppa – Owens  
Eric Pederson - City of Cook  
Theresa Martinson – Angora  
John Stegmeir – Kabetogama  
Denise Parson – Willow Valley  
Wendy Long – Leiding

The motion passed with 12 in favor

4) **Administrators Report - Teresa Debevec**

- A staffing report was provided:
  - We continue to recruit several positions' facility wide, including:

- Dietary
- Nursing Assistants
- Registered Nurse - Hospital
- RN/LPN
- Hospital Biller
- Radiologic Technologist
- Ultrasound Technologist
- Senior Leadership has met regarding staffing issues in the Care Center, Nursing Assistants are currently in critical staff and working on an approach for retention and recruitment.
- Nichole Chiabotti's (Chief Nursing Officer) last day is December 22, 2023.
- Cook News Herald will be spotlighting a department at the Hospital each month in the newspaper.
- Northland Anesthesia has provided notice they will be terminating their service contract with us due to staffing issues. We are currently working on a replacement.
- We have been informed Tegria has given the Hospital \$200.00 to gift to a charity. We have gifted the Lake Vermilion Fire Brigade and Virgie Hegg each \$100.00 respectively.
- Julie Lesemann held an emergency preparedness meeting with various committee members from the city, airport, fire and EMS. The meeting was held to prepare for emergency circumstances which may arise, meetings will continue quarterly.
- Debevec participated in the MHA legislative briefing discussing Minnesota Hospital Association's top priorities.

## 5) Committee Reports

- Finance Committee – 11/28/2023 – Kaylee Hoard – Liz Dahl
  - Capital – Mike Enzmann
    - A recommendation was made by the Finance committee to approve the following capital items:
      - Sewer Project Change Order 1 – Not to exceed \$17,500.00.
      - Sewer Project Change Order 2 – Not to exceed \$28,250.00.

### **Roll Call Vote:**

Liz Dahl – Linden Grove  
Don Potter – Unorganized St. Louis County  
Barb Johnson – City of Orr  
Mike Enzmann – Field  
Judy Pearson – Beatty  
Kathy Weiland - Portage

Marge Hyppa – Owens  
Eric Pederson - City of Cook  
Theresa Martinson – Angora  
John Stegmeir – Kabetogama  
Denise Parson – Willow Valley  
Wendy Long – Leiding

The motion passed with 12 in favor

## 6) New Business & Correspondence

- **Policy Review – Teresa Debevec – Action Needed**

A motion to approve the changes to the Facility Assessment was made by Marge Hyppa, seconded by Judy Pearson.

Roll Call Vote:

Liz Dahl – Linden Grove  
Don Potter – Unorganized St. Louis County  
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Judy Pearson – Beatty  
Kathy Weiland - Portage

Marge Hyppa – Owens  
Eric Pederson - City of Cook  
Theresa Martinson – Angora  
John Stegmeir – Kabetogama  
Denise Parson – Willow Valley  
Wendy Long – Leiding

The motion passed with 12 in favor

- **Education – Teresa Debevec**
  - Debevec provided education to board members.
- **Next Board Meeting – 01/23/2024**
- **Questions or comments**
- **Board Meeting Evaluations – Liz Dahl**
  - Provide meeting feedback to Debevec or Dahl
- **Adjourn – Liz Dahl**
  - At 5:32pm., a motion to adjourn the meeting was made by Eric Pederson, seconded by Mike Enzmann.

Minutes respectfully submitted by Stephanie Maki, Human Resources Director – Approved by Teresa Debevec.