

1) **The Regular Board Meeting was called to order on Tuesday April 23, 2024, at 5:13 p.m.**

2) **Roll Call**

Board Members Present

Liz Dahl – Linden Grove
Don Potter – Unorganized St. Louis County
Barb Johnson – City of Orr
John Stegmeir – Kabetogama
Denise Parson – Willow Valley
Karen Baxter – Unorganized St. Louis County
Theresa Martinson – Angora

Marge Hyppa – Owens
Eric Pederson - City of Cook
Mike Enzmann – Field
Judy Pearson – Beatty
Shirley Conaway – Camp 5
Wendy Long – Leiding

Board Members Absent

Shirley Sanborn – Crane Lake

Board Members Excused

Kathy Weiand – Portage

Staff Members Present

Teresa Debevec – CEO/Administrator
Stephanie Maki – Human Resources Director
Kaylee Hoard - CFO

3) **Approval of Minutes – 04/23/2024**

- A **motion** was made by Barb Johnson, seconded by Karen Baxter to approve the April 2, 2024, regular board meeting minutes as presented. All in favor.

The motion passed unanimously.

4) **Administrators Report - Teresa Debevec**

- A staffing report was provided:
 - We continue to recruit several positions' facility wide.
- The Meditech Expanse live date has been postponed to the fall due to interface issues within the system.
- Twin Ports Dermatology has provided notice that they will no longer be coming on-site to provide services effective October 3, 2024.
- A meeting will be held on Wednesday, April 25th with Benchmark Engineering and Jola & Sopp to discuss plans to continue the sewer project.
- The COVID outbreak in the Care Center has been resolved, all residents are out of quarantine and all staff have returned to work.

- The Imaging Department completed the MQSA (Mammogram Quality Standards Act) survey, all areas were in compliance and in good standing.
- Amy Kemp, Occupational Therapist will be holding an education to the public on **Wednesday, April 24** **Thursday, April 25** regarding “Fall Prevention”.
- Minnesota Department of Health will be conducting a Trauma survey this week.
- A notice was sent regarding suspicious activity to LTC Nursing Home residents regarding a breach of security **from 2017**. It has been confirmed the leak did not compromise social security numbers or private health information.
- The Heiam spring newsletter will be released soon.
- The Heiam event will be held on August 3rd.
- The Nursing Home staffing mandate was finalized requiring a registered nurse onsite 24 hours a day, 7 days a week and includes a minimum staffing requirement for a set number of hours per resident day for registered nurses and nursing assistants. Further information will be provided at a later date.
- The facility assessment meetings will require a board member to be present for planning.
- The Nursing Home Workforce Standards Board has proposed a ruling to increase the minimum hourly rate for Nursing Assistants to \$22.50 and Licensed Practical Nurses to \$27.00 per hour and a requirement of eleven paid holidays per year.
- Diversity, Equity, and Inclusion training was provided to all staff, and due May 15th.
- National Volunteer week is this week, senior leadership will be providing gift certificates and bring them out to lunch to thank them for all their volunteer services.
- Active shooter classroom and drill training will be held on May 15th and 16th.
- Senior Leadership met with Senior Life Solutions who provide mental health programs for geriatrics.
- Legislative update: The house tax bill has proposed to eliminate the revenue recapture program.
- The house omnibus bill does not have the proposed language for MNA nurses to refuse patient care.

5) Committee Reports

- **Executive Committee – 04/23/2024 – Liz Dahl**
 - To increase board participation and purpose, Debevec has surveyed other boards and their involvement in strategic planning. A consultant will be attending the **June** board meeting to review the current process.
- **Finance Committee – 04/23/2024 – Kaylee Hoard**
 - Financials– Kaylee Hoard
 - Hoard presented the March 2024 financials.

6) **Credentialing Committee – 04/09/2024 – Teresa Debevec – Action Needed**

- A motion was made by Marge Hyppa, seconded by Wendy Long to approve the following appointments and reappointments.
 - Appointments: Arlene Sussman, MD; Cynthia Tortorelli, MD; Amina Adil, MD
 - Reappointments: Emily Hadrava, NP; Charles Tietz, MD; Chad Johnson, CRNA; Kevin Marble, MD; Sanjay Deshpande, MD

The motion passed unanimously.

7) **Safety Meeting – Karen Baxter**

- Baxter provided a Safety committee meeting update.

8) **Care Center QAPI – Marge Hyppa**

- Hyppa provided a Care Center QAPI meeting update. (meetings attached)

9) **MHA Trustee Council Meeting – Liz Dahl**

- Dahl provided an update of the MHA Trustee Council meeting held on April 14, 2024.

10) **Peer Review Policy – Teresa Debevec**

- A motion was made by Judy Pearson, seconded by Marge Hyppa to accept the changes to the Peer Review Policy.

The motion passed unanimously.

11) **Rural Emergency Hospital (REH) – Teresa Debevec**

- Debevec provided education on REH facilities. REH is a new Medicare provider type established to improve access to healthcare in rural areas.

- **Next Board Meeting – 05/28/2024**

- **Questions or comments**

- **Board Meeting Evaluations – Liz Dahl**

- Provide meeting feedback to Debevec or Dahl

- **Adjourn – Liz Dahl**

- At 6:35pm., a motion to adjourn the meeting was made by Eric Pederson, seconded by Mike Enzmann.

Minutes respectfully submitted by Stephanie Maki, Human Resources Director – Approved by Teresa Debevec.