

1) The Regular Board Meeting was called to order on Tuesday, August 22, 2023, at 5:18 p.m.

2) Roll Call

Board Members Present

Liz Dahl – Linden Grove

Marge Hyppa – Owens

John Stegmeir – Kabetogama

Wendy Long – Leiding

Judy Pearson – Beatty

Eric Pederson - City of Cook

Mike Enzmann – Field

Shirley Conaway – Camp 5

Shirley Sanborn – Crane Lake

Karen Baxter – Unorganized St. Louis County

Don Potter – Unorganized St. Louis County

Denise Parson – Willow Valley

Board Members Absent/Excused

Barb Johnson – City of Orr

Kathy Weiand - Portage

Theresa Martinson – Angora

Staff Members Present

Teresa Debevec – CEO/Administrator

Stephanie Maki – Human Resources Director

Kaylee Hoard – CFO

3) Pledge of Allegiance

4) Approval of Minutes – 08/22/2023

- A **motion** was made by Marge Hyppa, seconded by Wendy Long to approve the July 25, 2023, regular board meeting minutes as presented. All in favor.

The motion passed unanimously.

5) Administrators Report - Teresa Debevec

- Debevec provided a staffing update:
 - The facility continues to recruit several positions.
 - Currently we have travel staff in the Care Center, Rehab and Radiology.
- The Heiam event went great this year, many thanks for all for the time and energy everyone put into it to make it a success.
- Scenic Rivers Clinic has hired a new physician, he is set to start in October 2023.
- Carefree Living notified us they are beginning to take clients again.
- The garage project is close to being finished.
- Meetings have begun with Meditech, presentations were held August 16 & 17 for department managers.

- The negative air-pressure installation in the Hospital will begin this week.

6) **Committee Reports**

- **Executive Committee – 08/22/2023 – Liz Dahl**

- Dahl congratulated Debevec and the Heiam members for a successful event.
- Debevec is seeking funding to replace the boilers.

- **Finance Committee – 08/22/2023 – Kaylee Hoard – Mike Enzmann**

- Financial Report – Kaylee Hoard
 - Hoard provided the July 2023 financial report.
- Levy – A recommendation was made by the Finance committee to approve the \$100,000.00 increase to the Levy for a total amount of \$1,590,000.00.

The motion passed unanimously

- Capital – Mike Enzmann
 - A recommendation was made by the Finance committee to approve the capital item:
 - Emergency Room Lights – Not to exceed \$23,000.00.

The motion passed unanimously

7) **Hospital QAPI – Marge Hyppa**

- Hyppa reported on the Hospital QAPI meeting. (Minutes attached)

8) **Compliance & Ethics – Liz Dahl**

- Dahl reported on the Compliance & Ethics Committee.

9) **New Business & Correspondence**

- Care Center & Life Safety Code Survey – Teresa Debevec
 - The Care Center received 4 tags, a plan of correction was submitted and has been accepted.
 - The Life Safety Code survey received 6 tags, a plan of correction was submitted and has been accepted.
- **Financial Education – Kaylee Hoard**
 - Hoard provided education on critical access hospitals and cost-based education.
- **Next Board Meeting – 09/25/2023**
- **Questions or comments**

- **Board Meeting Evaluations – Liz Dahl**
 - Provide meeting feedback to Debevec or Dahl

- **Adjourn – Liz Dahl**
 - At 6:12pm., a motion to adjourn the meeting was made by Eric Pederson.

Minutes respectfully submitted by Stephanie Maki, Human Resources Director – Approved by Teresa Debevec.