

Regular Board Meeting

Tuesday, September 27, 2022

5:00 p.m. – Microsoft Teams Conference Call

Board Members Present

Judy Pearson – Beatty

Barb Johnson – City of Orr

Marge Hyppa – Owens

Eric Pederson - City of Cook

Kathy Weiand - Portage

Shirley Conaway – Camp 5

Wendy Long – Leiding

Denise Parson – Willow Valley

Liz Dahl – Linden Grove

Don Potter – Unorganized St. Louis County

Karen Baxter – Unorganized St. Louis County

Tiffany Briggs – Angora

Mike Enzmann – Field

John Stegmeir – Kabetogama

Board Members Absent

Shirley Sanborn – Crane Lake

Staff Members Present

Teresa Debevec – CEO/Administrator

Stephanie Maki – Human Resources Director

Julie Lesemann – COO/CNO

I. Approval of Minutes 08/23/2022

- A **motion** to approve the August 23, 2022, regular board meeting minutes as presented was made by Judy Pearson.

Roll Call Vote:

Judy Pearson – Beatty

Marge Hyppa – Owens

Eric Pederson - City of Cook

Kathy Weiand - Portage

Shirley Conaway – Camp 5

Wendy Long – Leiding

Liz Dahl – Linden Grove

Don Potter – Unorganized St. Louis County

Karen Baxter – Unorganized St. Louis County

Tiffany Briggs – Angora

Mike Enzmann – Field

John Stegmeir – Kabetogama

The motion passed with 12 in favor

II. Administrators Report - Teresa Debevec

- Debevec provided a staffing update:
 - We continue to struggle recruiting for most positions' facility wide.
 - Travel Nursing assistants have been hired and have started in the Care Center.
 - Post cards will be sent out to households in the area advertising our positions.

- COVID Update:
 - Several changes have been made from the CDC; we are currently waiting on MDH to match their guidance which will create significant changes in the Hospital & Care Center.
- Our Activities Director will be retiring after 33 years of service, we have hired an internal employee to fill her role.
- The contract has been signed with Lenci on the garage project, we are waiting on 2 permits before we can begin work.
- Speech Therapy will resume on October 5, 2022.
- Endocrinology telemedicine has been discontinued until further notice.
- Debevec provided a Wilderness Health update.

III. Committee Reports

a) Executive Committee – 09/27/2022 - Judy Pearson

- Due to November elections, the board meeting is required to be held earlier in the month, the next meeting will be held on November 15, 2022.
- Due to decrease in client attendance and the financial impact of Adult Day Services, we will be providing a 30-day notice to the state, clients, and employees of that department. The last day of service will be October 24, 2022.

b) Finance Committee – 09/27/2022 – Kaylee Hoard

- Financial Report
 - Hoard reviewed the August 2022 financial dashboard report.
- Capital – Judy Pearson
 - A recommendation was made by the Finance committee to approve the capital items:
 - ER Ceiling Lift
 - ii. Not to exceed \$7,000.00
 - Ice Maker – Care Center North
 - ii. Not to exceed \$7,000.00

Roll Call Vote:

Judy Pearson – Beatty
Marge Hyppa – Owens
Eric Pederson - City of Cook
Kathy Weiland - Portage
Shirley Conaway – Camp 5
Wendy Long – Leiding
Denise Parson – Willow Valley

Liz Dahl – Linden Grove
Don Potter – Unorganized St. Louis County
Karen Baxter – Unorganized St. Louis County
Tiffany Briggs – Angora
Mike Enzmann – Field
John Stegmeir – Kabetogama

The motion passed with 13 in favor

c) Credentialing Committee 09/15/2022

- A recommendation was made by Don Potter, seconded by Barb Johnson to approve appointment of Jinha Park, MD (VRad).

Roll Call Vote:

Judy Pearson – Beatty
Marge Hyppa – Owens
Eric Pederson - City of Cook
Kathy Weiand - Portage
Shirley Conaway – Camp 5
Wendy Long – Leiding
Denise Parson – Willow Valley

Liz Dahl – Linden Grove
Don Potter – Unorganized St. Louis County
Karen Baxter – Unorganized St. Louis County
Tiffany Briggs – Angora
Mike Enzmann – Field
John Stegmeir – Kabetogama
Barb Johnson – City of Orr

The motion passed with 14 in favor

d) Safety Meeting – 09/06/2022 – Liz Dahl

- Dahl provided feedback from the Safety Meeting

IV. Old Business

a) Maintenance Building Update – Teresa Debevec

- An update was provided in the Administrators Report.

V. New Business & Correspondence

a) Nursing Home Patient Comfort Fund Account – Teresa Debevec – Action Needed

- A recommendation was made by Margie Hyppa, seconded by Shirley Conaway to approve adding Amy Rausch to the Nursing Home Patient Comfort Fund Account and removing Shona McCue effective October 28, 2022.

Roll Call Vote:

Judy Pearson – Beatty
Marge Hyppa – Owens
Eric Pederson - City of Cook
Kathy Weiand - Portage
Shirley Conaway – Camp 5
Wendy Long – Leiding
Denise Parson – Willow Valley

Liz Dahl – Linden Grove
Don Potter – Unorganized St. Louis County
Karen Baxter – Unorganized St. Louis County
Tiffany Briggs – Angora
Mike Enzmann – Field
John Stegmeir – Kabetogama
Barb Johnson – City of Orr

The motion passed with 14 in favor

b) Day Break Adult Day Center Account – Teresa Debevec – Action Needed

- A recommendation was made by Marge Hyppa, seconded by Shirley Conaway to close the Day Break Adult Day Center Account effective October 24, 2022.

Roll Call Vote:

Judy Pearson – Beatty
Marge Hyppa – Owens
Eric Pederson - City of Cook
Kathy Weiland - Portage
Shirley Conaway – Camp 5
Wendy Long – Leiding
Denise Parson – Willow Valley

Liz Dahl – Linden Grove
Don Potter – Unorganized St. Louis County
Karen Baxter – Unorganized St. Louis County
Tiffany Briggs – Angora
Mike Enzmann – Field
John Stegmeir – Kabetogama
Barb Johnson – City of Orr

The motion passed with 14 in favor

c) Telemedicine Agreements – Teresa Debevec

- Debevec provided education regarding the telemedicine agreements the facility currently holds and the boards responsibility to ensure we are following Critical Access Regulations.

d) Next Board Meeting – 10/25/2022

e) Questions or comments

f) Board Meeting Evaluations – Judy Pearson

- Provide meeting feedback to Debevec or Pearson

g) Adjourn – Judy Pearson

- At 5:27 pm., a motion to adjourn the meeting was made by Eric Pederson, seconded by Barb Johnson.

Roll Call Vote:

Judy Pearson – Beatty
Marge Hyppa – Owens
Eric Pederson - City of Cook
Kathy Weiland - Portage
Shirley Conaway – Camp 5
Wendy Long – Leiding
Denise Parson – Willow Valley

Liz Dahl – Linden Grove
Don Potter – Unorganized St. Louis County
Karen Baxter – Unorganized St. Louis County
Tiffany Briggs – Angora
Mike Enzmann – Field
John Stegmeir – Kabetogama
Barb Johnson – City of Orr

The motion passed with 14 in favor

Minutes respectfully submitted by Stephanie Maki, Human Resources Director – Approved by Teresa Debevec.