

1) **The Regular Board Meeting was called to order on Tuesday, October 25, 2022, at 5:00 p.m. – Microsoft Teams Conference Call**

2) **Roll Call**

Board Members Present

Judy Pearson – Beatty
Barb Johnson – City of Orr
Marge Hyppa – Owens
Eric Pederson - City of Cook
Kathy Weiand - Portage
Shirley Conaway – Camp 5

Mike Enzmann – Field
Liz Dahl – Linden Grove
Don Potter – Unorganized St. Louis County
Karen Baxter – Unorganized St. Louis County
Shirley Sanborn – Crane Lake
John Stegmeir – Kabetogama

Board Members Absent

Tiffany Briggs – Angora
Denise Parson – Willow Valley
Wendy Long – Leiding

Staff Members Present

Teresa Debevec – CEO/Administrator
Stephanie Maki – Human Resources Director
Julie Lesemann – COO/CNO

3) **Pledge of Allegiance – Forgo while virtual**

4) **Approval of Minutes - 10/25/2022**

- A **motion** was made by Shirley Conaway, seconded by Liz Dahl to approve the September 27, 2022, regular board meeting minutes as presented.

Roll Call Vote:

Judy Pearson – Beatty
Barb Johnson – City of Orr
Marge Hyppa – Owens
Eric Pederson - City of Cook
Kathy Weiand - Portage
Shirley Conaway – Camp 5

Mike Enzmann – Field
Liz Dahl – Linden Grove
Don Potter – Unorganized St. Louis County
Karen Baxter – Unorganized St. Louis County
Shirley Sanborn – Crane Lake
John Stegmeir – Kabetogama

The motion passed with 12 in favor

5) **Administrators Report - Teresa Debevec**

- Debevec provided a staffing update:
 - We have filled all open housekeeping and laundry positions besides casuals.

- We are struggling to recruit several positions throughout the facility, including Imaging, Care Center, Hospital, Lab, and Dietary.
 - Currently we have travel staff in the Care Center and Laboratory, we are actively recruiting for travel radiology techs.
 - COVID Update:
 - County positivity rates continue to be in high transmission, masking requirements throughout the facility have not changed.
 - Hospital and Community members met on October 12th to continue planning for the Community Health Needs Assessment.
 - The Hospital flooring project is complete.
 - The City of Cook gave notification the permits have passed, we have started the garage project as of 10/24/2022.
 - Governor Walz signed an Executive Order directing state agencies to implement cybersecurity measures to protect critical infrastructure in Minnesota. Hospital/health are considered one of the 16 critical infrastructure types. The Minnesota IT Services has partnered with MDH to monitor this.
 - Due to November elections, the board meeting is required to be held earlier in the month, the next meeting will be held on November 15, 2022.
 - Turkey certificates will be provided to staff and board members.
- 6) **Committee Reports**
- a. **Executive Committee – 10/25/2022 - Judy Pearson**
 - i. Due to the extension of the Public Health Emergency, board meetings will remain virtual until further notice.
 - b. **Finance Committee – 10/25/2022 – Teresa Debevec**
 - i. **Financial Report**
 - 1. Debevec reviewed the September 2022 financial dashboard report.

ii. Capital – Mike Enzmann

1. A recommendation was made by the Finance committee to approve the following capital items:
 1. OB/GYN Stretcher
 - a. Not to exceed \$12,000.00
 2. Bariatric Ceiling Lift
 - a. Not to exceed \$14,000.00

Roll Call Vote:

Judy Pearson – Beatty
Barb Johnson – City of Orr
Marge Hyppa – Owens
Eric Pederson - City of Cook
Kathy Weiand - Portage
Shirley Conaway – Camp 5

Mike Enzmann – Field
Liz Dahl – Linden Grove
Don Potter – Unorganized St. Louis County
Karen Baxter – Unorganized St. Louis County
Shirley Sanborn – Crane Lake
John Stegmeir – Kabetogama

The motion passed with 12 in favor

c. Credentialing Committee – No Meeting

d. Safety Meeting – 10/04/2022 – Liz Dahl

- i. Dahl provided feedback from the Safety Meeting.

7) New Business & Correspondence

a. Approve Don Potter as Unorganized Township Board rep – Teresa Debevec – Action Needed

- i. A recommendation was made by Liz Dahl, seconded by Eric Pederson to approve Don Potter as unorganized township board representative.

Roll Call Vote:

Judy Pearson – Beatty
Barb Johnson – City of Orr
Marge Hyppa – Owens
Karen Baxter – Unorganized St. Louis County
Shirley Sanborn – Crane Lake
John Stegmeir – Kabetogama

Mike Enzmann – Field
Liz Dahl – Linden Grove
Eric Pederson - City of Cook
Kathy Weiand - Portage
Shirley Conaway – Camp 5

The motion passed with 11 in favor

- b. **CAH Regs**
 - i. Debevec provided education on board member responsibility of Critical Access Hospital regulations, C1106 & C0962.
- c. **Next Board Meeting – 11/15/2022**
- d. **Questions or comments**
- e. **Board Meeting Evaluations – Judy Pearson**
 - i. Provide meeting feedback to Debevec or Pearson
- f. **Adjourn – Judy Pearson**
 - At 5:26pm., a motion to adjourn the meeting was made by Eric Pederson, seconded by Liz Dahl.

Roll Call Vote:

Judy Pearson – Beatty
Barb Johnson – City of Orr
Marge Hyppa – Owens
Eric Pederson - City of Cook
Kathy Weiand - Portage
Shirley Conaway – Camp 5

Mike Enzmann – Field
Liz Dahl – Linden Grove
Don Potter – Unorganized St. Louis County
Karen Baxter – Unorganized St. Louis County
Shirley Sanborn – Crane Lake
John Stegmeir – Kabetogama

The motion passed with 12 in favor

Minutes respectfully submitted by Stephanie Maki, Human Resources Director – Approved by Teresa Debevec.