

1) **The Regular Board Meeting was called to order on Tuesday, October 25, 2022, at 5:00 p.m. – Microsoft Teams Conference Call**

2) **Roll Call**

**Board Members Present**

Judy Pearson – Beatty  
Barb Johnson – City of Orr  
Marge Hyppa – Owens  
Karen Baxter – Unorganized St. Louis County  
Kathy Weiland - Portage  
Shirley Conaway – Camp 5  
Tiffany Briggs – Angora

Mike Enzmann – Field  
Liz Dahl – Linden Grove  
Don Potter – Unorganized St. Louis County  
Wendy Long – Leiding  
Shirley Sanborn – Crane Lake  
John Stegmeir – Kabetogama  
Denise Parson – Willow Valley

**Board Members Absent**

Eric Pederson - City of Cook

**Staff Members Present**

Teresa Debevec – CEO/Administrator  
Stephanie Maki – Human Resources Director  
Julie Lesemann – COO/CNO  
Kaylee Hoard - CFO

**Guests**

Tim Balthazor - RSM

3) **Pledge of Allegiance – Forgo while virtual**

4) **Approval of Minutes - 11/15/2022**

- A **motion** was made by Barb Johnson, seconded by Liz Dahl to approve the October 25, 2022, regular board meeting minutes as presented.

Roll Call Vote:

Judy Pearson – Beatty  
Barb Johnson – City of Orr  
Marge Hyppa – Owens  
Karen Baxter – Unorganized St. Louis County  
Kathy Weiland - Portage  
Shirley Conaway – Camp 5  
Tiffany Briggs – Angora

Mike Enzmann – Field  
Liz Dahl – Linden Grove  
Don Potter – Unorganized St. Louis County  
Wendy Long – Leiding  
Shirley Sanborn – Crane Lake  
John Stegmeir – Kabetogama  
Denise Parson – Willow Valley

The motion passed with 14 in favor

## 5) Administrators Report - Teresa Debevec

- Debevec provided a staffing update:
  - We are struggling to recruit several positions throughout the facility, including Imaging, Care Center, Hospital, Lab, and Dietary.
  - Currently we have travel staff in the Care Center and Laboratory, we have a Radiologic Technologist starting on November 28, 2022.
- COVID Update:
  - County positivity rates changed to high transmission, requiring staff to wear masks again.
- A change was made to our health insurance, we have moved from Northeast Service Co-op who we have been with for years, to Public Employee Insurance Program. This has resulted in significantly decreased rates for staff members to hold insurance.
- Lenci is preparing to pour the concrete for the garage project.
- Volunteers from the Hospital set up a booth at Zup's for deer hunting season, calendars, handwarmers, and bags were given out.
- Marketing will begin planning for the 2023 health fair, which will be held in the fall of 2023.
- Lesemann developed a body camera usage in the ER policy, law enforcement will be notified of the change and our facility not allowing the use.
- MHA has announced the dates for the in-person annual winter trustee conference. The bootcamp will be held on January 12, and the sessions are January 13, 2023. If board member are interested in attending, please notify Debevec.
- Turkey certificates were mailed out to board members in the November board packet.

## 6) Committee Reports

- a. Executive Committee – 11/15/2022 - Judy Pearson
  - i. Board meetings will remain virtual until further notice.
- b. Finance Committee – 11/15/2022 – Kaylee Hoard
  - i. Financial Report
    - 1. Due to an early November board meeting, financial are not ready.
- c. Single Audit – RSM - Tim Balthazor – Action Needed
  - 1. Tim presented the Uniform Guidance Audit report.

### Roll Call Vote:

Judy Pearson – Beatty  
Barb Johnson – City of Orr  
Marge Hyppa – Owens  
Karen Baxter – Unorganized St. Louis County  
Kathy Weiand - Portage

Mike Enzmann – Field  
Liz Dahl – Linden Grove  
Don Potter – Unorganized St. Louis County  
Wendy Long – Leiding  
Shirley Sanborn – Crane Lake

Shirley Conaway – Camp 5  
Tiffany Briggs – Angora

John Stegmeir – Kabetogama  
Denise Parson – Willow Valley

The motion passed with 14 in favor

**ii. Capital – Mike Enzmann**

1. A recommendation was made by the Finance committee to approve the following capital items:

- a. Steris Disinfector Plumbing & Flooring  
Additional Funds – Not to exceed \$20,000.00  
MDH Rural Ship Grant approved the cost

Roll Call Vote:

Judy Pearson – Beatty  
Barb Johnson – City of Orr  
Marge Hyppa – Owens  
Karen Baxter – Unorganized St. Louis County  
Kathy Weiand - Portage  
Shirley Conaway – Camp 5  
Tiffany Briggs – Angora

Mike Enzmann – Field  
Liz Dahl – Linden Grove  
Don Potter – Unorganized St. Louis County  
Wendy Long – Leiding  
Shirley Sanborn – Crane Lake  
John Stegmeir – Kabetogama  
Denise Parson – Willow Valley

The motion passed with 14 in favor

**d. Credentialing Committee – Teresa Debevec – Action Needed**

- i. A recommendation was made by Don Potter, seconded by Mike Enzmann to approve the following reappointments: Matthew Holmes, MD; Nicholas Vidor, MD; Malik Dawood, MD (VRad); Gerald Yutzy, MD (VRad); Renata Kesala, MD (VRad); Kartha Krishnan, MD (VRad); Leif Christianson, MD; Scott Mikesell, MD; James Mohn, MD

Roll Call Vote:

Judy Pearson – Beatty  
Barb Johnson – City of Orr  
Marge Hyppa – Owens  
Karen Baxter – Unorganized St. Louis County  
Kathy Weiand - Portage  
Shirley Conaway – Camp 5  
Tiffany Briggs – Angora

Mike Enzmann – Field  
Liz Dahl – Linden Grove  
Don Potter – Unorganized St. Louis County  
Wendy Long – Leiding  
Shirley Sanborn – Crane Lake  
John Stegmeir – Kabetogama  
Denise Parson – Willow Valley

The motion passed with 14 in favor

**e. Safety Meeting – 11/02/2022 – Liz Dahl**

- i. Dahl provided feedback from the Safety meeting.

- f. **Compliance & Ethics – 10/26/2022 – Liz Dahl**
  - i. Dahl provided feedback from the Compliance & Ethics meeting.
- g. **Hospital QAPI – 10/26/2022 – Marge Hyppa**
  - i. Hyppa provided feedback from the Hospital QAPI meeting.
- h. **Care Center QAPI – 10/27/2022**
  - i. Hyppa provided feedback from the Care Center QAPI meeting.

7) **New Business & Correspondence**

- a. **ECPN Application – Kaylee Hoard – Action Needed**
  - i. A recommendation was made by Barb Johnson, seconded by Kathy Weiand to approve the increased rate for ECPN of \$43.91 per resident per day.

Roll Call Vote:

Judy Pearson – Beatty	Mike Enzmann – Field
Barb Johnson – City of Orr	Liz Dahl – Linden Grove
Marge Hyppa – Owens	Don Potter – Unorganized St. Louis County
Karen Baxter – Unorganized St. Louis County	Wendy Long – Leiding
Kathy Weiand - Portage	Shirley Sanborn – Crane Lake
Shirley Conaway – Camp 5	John Stegmeir – Kabetogama
Tiffany Briggs – Angora	Denise Parson – Willow Valley

The motion passed with 14 in favor

- b. **CLIA Cook Laboratory Survey – Teresa Debevec**
  - i. Debevec provided feedback from the Laboratory survey results, two minor deficiencies were recorded, but have since been corrected.
- c. **Annual Policy Review – Teresa Debevec – Action Needed**
  - i. A recommendation was made by Mike Enzmann, seconded by Liz Dahl to approve the Compliance & Ethics Plan, Emergency Department-Hospital Patient Care, Identity Theft Red Flags-Compliance, QAPI, Risk Management, Vulnerable Adult and Record Retention.

Roll Call Vote:

Judy Pearson – Beatty	Mike Enzmann – Field
Barb Johnson – City of Orr	Liz Dahl – Linden Grove
Marge Hyppa – Owens	Don Potter – Unorganized St. Louis County
Karen Baxter – Unorganized St. Louis County	Wendy Long – Leiding
Kathy Weiand - Portage	Shirley Sanborn – Crane Lake

Shirley Conaway – Camp 5  
Tiffany Briggs – Angora

John Stegmeir – Kabetogama  
Denise Parson – Willow Valley

The motion passed with 14 in favor

**d. Canvass Election Results – Action Needed – Teresa Debevec**

- i. A recommendation was made by Margie Hyppa, seconded by Don Potter to approve the Canvass Election Results made on November 8, 2022.

<b>Cook - ORR Hospital District Tuesday November 8, 2022</b>		
<b>Precinct</b>	<b>NP</b>	<b>WI</b>
Beatty Township	Judith Pearson	Write-in
	203	1
Camp 5 Township	Shirley Conaway	Write-in
	17	0
Field Township	Michael Enzmann	Write-in
	150	3
Kabetogama Township	John Stegmeir	Write-in
	65	0
Leiding Township	Wendy Long	Write-in
	161	0
Linden Grove Township	Elizabeth Dahl	Write-in
	51	0

- e. Next Board Meeting – 12/27/2022
- f. Questions or comments
- g. Board Meeting Evaluations – Judy Pearson
  - i. Provide meeting feedback to Debevec or Pearson
- h. Adjourn – Judy Pearson

- At 5:55pm., a motion to adjourn the meeting was made by Barb Johnson, seconded by Don Potter.

Roll Call Vote:

Judy Pearson – Beatty

Marge Hyppa – Owens

Eric Pederson - City of Cook

Kathy Weiand - Portage

Shirley Conaway – Camp 5

Wendy Long – Leiding

Denise Parson – Willow Valley

Liz Dahl – Linden Grove

Don Potter – Unorganized St. Louis County

Karen Baxter – Unorganized St. Louis County

Tiffany Briggs – Angora

Mike Enzmann – Field

John Stegmeir – Kabetogama

Barb Johnson – City of Orr

The motion passed with 14 in favor

Minutes respectfully submitted by Stephanie Maki, Human Resources Director – Approved by Teresa Debevec.