

**Regular Board Meeting**

**Tuesday, April 26, 2022**

**5:00 p.m. – Microsoft Teams Conference Call**

**Board Members Present**

Judy Pearson – Beatty

Barb Johnson – City of Orr

Marge Hyppa – Owens

Eric Pederson - City of Cook

Kathy Weiand - Portage

John Stegmeir – Kabetogama

Denise Parson – Willow Valley

Liz Dahl – Linden Grove

Mike Enzmann – Field

Don Potter – Unorganized St. Louis County

Wendy Long – Leiding

Shirley Sanborn – Crane Lake

**Board Members Excused**

Karen Baxter – Unorganized St. Louis County

Tiffany Briggs – Angora

Shirley Conaway – Camp 5

**Staff Members Present**

Teresa Debevec – CEO/Administrator

Stephanie Maki – Human Resources Director

Kaylee Hoard – CFO

Julie Lesemann – COO/CNO

**I. Approval of Minutes 03/22/2022**

- A **motion** to approve the March 22, 2022, regular board meeting minutes as presented was made by Margie Hyppa, seconded by Eric Pederson.

Roll Call Vote:

Judy Pearson – Beatty

Barb Johnson – City of Orr

Marge Hyppa – Owens

Eric Pederson - City of Cook

Kathy Weiand - Portage

John Stegmeir – Kabetogama

Denise Parson – Willow Valley

Liz Dahl – Linden Grove

Mike Enzmann – Field

Don Potter – Unorganized St. Louis County

Wendy Long – Leiding

Shirley Sanborn – Crane Lake

The motion passed with 12 in favor

**II. Administrators Report - Teresa Debevec**

- Staffing Update:
  - The Care Center currently has three travel Nursing Assistants.
  - 1 travel LPN will be starting on 05/02/2022, this should allow the nursing manager to assist Julie on the Nurse Manager side.

- Three OnTrack students have started training on the floor
- We received two resumes from the NAR post cards we sent out. Job fair was ok, no applications from there.
- The Laboratory is still searching for a MLT, the student has not given an answer to us yet.
- The Hospital has one PT RN open
- Imaging has one Radiology tech open, travel position posted at \$85.00/hour with no applicants
- Census:
  - One Acute
  - One Observation
  - One Swing Bed
  - Twenty Care Center residents
- Minnesota Department of Health entered the Care Center to survey on April 11, 2022. The Care Center did not receive any deficiencies, Dietary received one deficiency due to using a towel to dry a dish. No deficiencies were reported from the Fire Marshall.
  - Congratulations was given to Julie and all staff members for outstanding survey results.
- We have now contracted with a new MRI service, Shared Medical Services, Inc. They will be at the facilities doing scans on Thursdays.
- A \$23,000.00 Minnesota Rural Health Assessment Grant was awarded to our facility to help implement the Community Health Needs Assessment our community presence which will include education.
- The COVID briefing will not be announced monthly at the board meetings due to decrease of numbers.
- The Department of Health and Human Services has renewed the COVID-19 public health emergency declaration for another 90 days effective April 16, 2022, ending July 15, 2022.
- Debevec provided a Wilderness Health Update.

### III. Committee Reports

#### a) Executive Committee – 04/26/2022 - Judy Pearson

- Due to the Emergency Declaration being extended until July, meetings will continue as virtual, we will reassess in July.
- The bid for the new maintenance garage was voted down by the Executive/Finance Committee. We will continue to seek for additional bids.

#### b) Finance Committee – 04/26/2022 – Kaylee Hoard

- Hoard reviewed the March 2022 financial dashboard report.
- Audit review has been extended until the May board meeting due to a single audit being performed.

- Enzmann reviewed the capital items:
  - A recommendation was made by the Finance committee to approve the capital items:
    - Wireless Upgrade – not to exceed \$25,000.00
    - Garbage- Concrete Pad Replacement & Fence – not to exceed \$17,000.00
    - Glide Scope – not to exceed \$25,000.00
    - Heat Pump Mini Split – Link Hallway – not to exceed \$10,000.00
    - Meditech Electronic Case Reporting Interface – not to exceed \$15,000.00
    - NuStep T5 XR – not to exceed \$10,000.00
    - Reclining Shower Chair – not to exceed \$10,000.00
    - Security Enhancements – not to exceed \$25,000.00

Roll Call Vote:

Judy Pearson – Beatty  
Barb Johnson – City of Orr  
Marge Hyppa – Owens  
Eric Pederson - City of Cook  
Kathy Weiand - Portage  
John Stegmeir – Kabetogama

Denise Parson – Willow Valley  
Liz Dahl – Linden Grove  
Mike Enzmann – Field  
Don Potter – Unorganized St. Louis County  
Wendy Long – Leiding  
Shirley Sanborn – Crane Lake

The motion passed with 12 in favor

**c) Credentialing Committee Meeting – 02/23/2022**

- Appointments: Matthew Lewis, CRNA; Sara Morgan, CRNA; Sanjay Deshpande, MD
- Reappointment: Anthony Bastianelli, DO; Eddie Fiore, MD; Kurtis Tedesco, MD
  - A motion to approve Credentialing was made by Margie Hyppa, seconded by Mike Enzmann.

Roll Call Vote:

Judy Pearson – Beatty  
Barb Johnson – City of Orr  
Marge Hyppa – Owens  
Eric Pederson - City of Cook  
Kathy Weiand - Portage  
John Stegmeir – Kabetogama

Denise Parson – Willow Valley  
Liz Dahl – Linden Grove  
Mike Enzmann – Field  
Don Potter – Unorganized St. Louis County  
Wendy Long – Leiding  
Shirley Sanborn – Crane Lake

The motion passed with 12 in favor

d) **Safety Meeting 04/05/2022 – Liz Dahl**

- Dahl reviewed the Safety Meeting

•

IV. **New Business & Correspondence**

a) **MHA Trustee Council – Liz Dahl**

- Dahl provided an update on the MHA Trustee Council meeting held on April 18, 2022.
- The summer MHA meeting will be held on July 14 & 15, 2022 virtually.

b) There are hopes to have the Winter MHA meeting on-site in January 2023.

a) **Next Board Meeting – 05/24/2022**

b) **Questions or comments**

c) **Board Meeting Evaluations – Judy Pearson**

- Provide meeting feedback to Debevec or Pearson

d) **Adjourn – Judy Pearson**

- At 5:37p.m., a motion to adjourn the meeting was made by Eric Pederson, seconded by Don Potter.

Roll Call Vote:

Judy Pearson – Beatty  
Barb Johnson – City of Orr  
Marge Hyppa – Owens  
Eric Pederson - City of Cook  
Kathy Weiand - Portage  
John Stegmeir – Kabetogama

Denise Parson – Willow Valley  
Liz Dahl – Linden Grove  
Mike Enzmann – Field  
Don Potter – Unorganized St. Louis County  
Wendy Long – Leiding  
Shirley Sanborn – Crane Lake

The motion passed with 12 in favor

Minutes respectfully submitted by Stephanie Maki, Human Resources Director – Approved by Teresa Debevec.