

Regular Board Meeting
Tuesday, November 23, 2021
5:00 p.m. – Microsoft Teams Conference Call

Board Members Present

Judy Pearson – Beatty
John Stegmeir – Kabetogama
Karen Baxter – Unorganized St. Louis County
Marge Hyppa – Owens
Mike Enzmann – Field
Eric Pederson - City of Cook
Kathy Weiand - Portage

Barb Johnson – City of Orr
Liz Dahl – Linden Grove
Tiffany Briggs – Angora
Wendy Long – Leiding
Shirley Sanborn – Crane Lake
Don Potter – Unorganized St. Louis County
Shirley Conaway – Camp 5

Board Members Absent

Denise Parson – Willow Valley

Staff Members Present

Teresa Debevec – CEO/Administrator
Stephanie Maki – Human Resources Director
Kaylee Hoard – CFO
Julie Lesemann – COO/CNO

I. Approval of Minutes 10/27/2021

- A **motion** to approve the October 27, 2021, regular board meeting minutes as presented was made by Mike Enzmann, seconded by Shirley Conaway.

Roll call vote:

Judy Pearson – Yes
John Stegmeir – Yes
Karen Baxter – Yes
Marge Hyppa – Yes
Kathy Weiand - Yes
Eric Pederson - Yes
Shirley Conaway – Yes
Wendy Long – Yes

Barb Johnson – Yes
Liz Dahl – Yes
Tiffany Briggs – Yes
Wendy Long – Yes
Shirley Sanborn – Yes
Mike Enzmann – Yes
Don Potter – Yes

The motion passed with 14 in favor

II. Administrators Report - Teresa Debevec

- Staffing Update
 - The Care Center continues to struggle with staffing of Nursing Assistants

- We have hired a FT Registered Nurse; the Nurse Manager will begin training when the RN is fully trained.
- Nurse Aide Travelers, 2
- Census as of 11/23/2021:
 - Acute: 3
 - Care Center: 25
 - Emergency Room: 3
- We are currently working through the vaccine mandate and exemptions for those staff who are not vaccinated.
- Turkey certificates have been presented to staff and mailed out to board members.
- Senior Leadership met with Russ White to discuss the strategic planning sessions and chose two areas to focus on, meetings will continue in January.
- Union Negotiations are taking place with AFSCME Support and Tech. MNA negotiations will start in December.
- Governor Walz has announced he will be providing financial support to Nursing Homes as well as Nursing Assistant training the National Guard to provide help to facilities in need.
- The American Rescue Plan has announced they hope to provide funds to facilities for hazard pay and to help hire vaccinated employees.
- The MHA Trustee conference will be held virtually on January 6 & 7, 2022. If any board members are interested, they are to contact Debevec.

III. Committee Reports

a) Executive Committee – 11/23/2021 Judy Pearson

- Pearson advised the board that Teresa Debevec has accepted a 2-year contract to continue as CEO of the Hospital.
- Pearson withdrew the recommended board vote made at the October 27, 2021, board meeting to create a resolution to send a letter to the School District recommending a mask mandate to all school age children due to the overwhelming capacity in healthcare systems.

b) Finance Committee – 11/23/2021 – Teresa Debevec

- Hoard reviewed the October 2021 financial dashboard report.
- Hoard reviewed the 2022 Budget:
A recommendation was made by the Finance Committee to approve the 2022 Budget with an amount of \$274,686.00

Roll call vote:

Judy Pearson – Yes
John Stegmeir – Yes
Karen Baxter – Yes
Marge Hyppa – Yes

Barb Johnson – Yes
Liz Dahl – Yes
Tiffany Briggs – Yes
Wendy Long – Yes

Kathy Weiland - Yes
Eric Pederson - Yes
Shirley Conaway – Yes

Shirley Sanborn – Yes
Mike Enzmann – Yes
Don Potter – Yes

The motion passed with 14 in favor

- c) **Credentialing Committee Meeting – No Meeting**
- d) **Care Center QAPI Meeting – 10/28/2021 – Marge Hyppa**
 - Hyppa reviewed the Care Center QAPI Meeting
- e) **Hospital QAPI Meeting 10/27/2021 – Margie Hyppa**
 - Hyppa reviewed the Hospital QAPI Meeting
- f) **Compliance/Ethics 10/27/21 – Liz Dahl**
 - Dahl reviewed the Compliance/Ethics Meeting

IV. **Old Business**

a) **COVID Update – Julie Lesemann**

- Booster doses-now approved for everyone 18+
- Staffing shortage help from state-500 national guard troops are receiving CNA training this week to help with staffing shortages in LTC facilities. Previously, a facility had to have an outbreak of COVID for the help to be requested. This is not the case for this help.
- NE Coalition-Nichole is joining a committee that is being formed to talk about diversion. This will give smaller hospitals a voice on this topic. The first meeting is next week.
- Nichole states that it is possible that FEMA may be deployed to each region in the state to help with administered monoclonal therapies.
- The Care Center cannot restrict visitation at this time.
- We are testing LTC staff twice weekly.
- Per MDH positive COVID case data
 - Cook – 11
 - Angora – 6
 - Crane Lake – 0
 - Orr – 3
 - Tower – 12
- CDC Data Tracker-573.67 new cases per 100,000 people in St. Louis County as of today. High Transmission.
- 1 Positive staff member, 1 High Risk exposure

- There will now be either a lottery system or scoring system to determine who receives the monoclonal treatment. Just because someone comes to the ER and needs it doesn't guarantee they will be able to get it.
- Last week there were 6000 requests for monoclonal and only 2400 doses available.
- We do not have any supply shortages and no services affected in the past week.
- Emergency Operations Center is still active until further notice.

V. **New Business & Correspondence**

a) **Policy Approval – Teresa Debevec**

• **Emergency Department – Hospital Patient Care Policies**

A motion to approve the policy changes was made by Margie Hyppa, seconded by Eric Pederson.

Roll call vote:

Judy Pearson – Yes	Barb Johnson – Yes
John Stegmeir – Yes	Liz Dahl – Yes
Karen Baxter – Yes	Tiffany Briggs – Yes
Marge Hyppa – Yes	Wendy Long – Yes
Kathy Weiand - Yes	Shirley Sanborn – Yes
Eric Pederson - Yes	Mike Enzmann – Yes
Shirley Conaway – Yes	Don Potter – Yes

The motion passed with 14 in favor

• **Identity Theft Red Flags Compliance**

A motion to approve the policy changes was made by Margie Hyppa, seconded by Eric Pederson.

Roll call vote:

Judy Pearson – Yes	Barb Johnson – Yes
John Stegmeir – Yes	Liz Dahl – Yes
Karen Baxter – Yes	Tiffany Briggs – Yes
Marge Hyppa – Yes	Wendy Long – Yes
Kathy Weiand - Yes	Shirley Sanborn – Yes
Eric Pederson - Yes	Mike Enzmann – Yes
Shirley Conaway – Yes	Don Potter – Yes

The motion passed with 14 in favor

- **QAPI**

A motion to approve the policy changes was made by Margie Hyppa, seconded by Eric Pederson.

Roll call vote:

Judy Pearson – Yes
John Stegmeir – Yes
Karen Baxter – Yes
Marge Hyppa – Yes
Kathy Weiland - Yes
Eric Pederson - Yes
Shirley Conaway – Yes

Barb Johnson – Yes
Liz Dahl – Yes
Tiffany Briggs – Yes
Wendy Long – Yes
Shirley Sanborn – Yes
Mike Enzmann – Yes
Don Potter – Yes

The motion passed with 14 in favor

- **Risk Management**

A motion to approve the policy changes was made by Margie Hyppa, seconded by Eric Pederson.

Roll call vote:

Judy Pearson – Yes
John Stegmeir – Yes
Karen Baxter – Yes
Marge Hyppa – Yes
Kathy Weiland - Yes
Eric Pederson - Yes
Shirley Conaway – Yes

Barb Johnson – Yes
Liz Dahl – Yes
Tiffany Briggs – Yes
Wendy Long – Yes
Shirley Sanborn – Yes
Mike Enzmann – Yes
Don Potter – Yes

The motion passed with 14 in favor

- **Vulnerable Adult Maltreatment Prevention Plan**

A motion to approve the policy changes was made by Margie Hyppa, seconded by Eric Pederson.

Roll call vote:

Judy Pearson – Yes
John Stegmeir – Yes
Karen Baxter – Yes
Marge Hyppa – Yes
Kathy Weiland - Yes
Eric Pederson - Yes

Barb Johnson – Yes
Liz Dahl – Yes
Tiffany Briggs – Yes
Wendy Long – Yes
Shirley Sanborn – Yes
Mike Enzmann – Yes

Shirley Conaway – Yes

Don Potter – Yes

The motion passed with 14 in favor

• **Record Retention**

A motion to approve the policy changes was made by Margie Hyppa, seconded by Eric Pederson.

Roll call vote:

Judy Pearson – Yes

Barb Johnson – Yes

John Stegmeir – Yes

Liz Dahl – Yes

Karen Baxter – Yes

Tiffany Briggs – Yes

Marge Hyppa – Yes

Wendy Long – Yes

Kathy Weiland - Yes

Shirley Sanborn – Yes

Eric Pederson - Yes

Mike Enzmann – Yes

Shirley Conaway – Yes

Don Potter – Yes

The motion passed with 14 in favor

• **Organ-Tissue-Eye Donation**

A motion to approve the policy changes was made by Margie Hyppa, seconded by Eric Pederson.

Roll call vote:

Judy Pearson – Yes

Barb Johnson – Yes

John Stegmeir – Yes

Liz Dahl – Yes

Karen Baxter – Yes

Tiffany Briggs – Yes

Marge Hyppa – Yes

Wendy Long – Yes

Kathy Weiland - Yes

Shirley Sanborn – Yes

Eric Pederson - Yes

Mike Enzmann – Yes

Shirley Conaway – Yes

Don Potter – Yes

The motion passed with 14 in favor

b) **Next Board Meeting – 12/28/2021**

c) **Questions or comments**

- Pearson recommended the board meeting stay virtual in December; we will reassess at that time.

d) **Board Meeting Evaluations – Judy Pearson**

- Provide meeting feedback to Debevec or Pearson

e) **Adjourn – Judy Pearson**

- At 5:39 p.m., a motion to adjourn the meeting was made by Eric Pederson, seconded by Margie Hyppa

Roll call vote:

Judy Pearson – Yes

John Stegmeir – Yes

Karen Baxter – Yes

Marge Hyppa – Yes

Kathy Weiand - Yes

Eric Pederson - Yes

Shirley Conaway – Yes

Barb Johnson – Yes

Liz Dahl – Yes

Tiffany Briggs – Yes

Wendy Long – Yes

Shirley Sanborn – Yes

Mike Enzmann – Yes

Don Potter – Yes

The motion passed with 14 in favor

Minutes respectfully submitted by Stephanie Maki, Human Resources Director – Approved by Teresa Debevec.