

**Regular Board Meeting**  
**Tuesday, December 28, 2021**  
**5:00 p.m. – Microsoft Teams Conference Call**

**Board Members Present**

Judy Pearson – Beatty  
John Stegmeir – Kabetogama  
Karen Baxter – Unorganized St. Louis County.  
Marge Hyppa – Owens  
Mike Enzmann – Field  
Eric Pederson - City of Cook  
Kathy Weiand - Portage

Barb Johnson – City of Orr  
Liz Dahl – Linden Grove  
Tiffany Briggs – Angora  
Denise Parson – Willow Valley  
Don Potter – Unorganized St. Louis County  
Shirley Conaway – Camp 5

**Board Members Excused/Absent**

Wendy Long – Leiding  
Shirley Sanborn – Crane Lake

**Staff Members Present**

Teresa Debevec – CEO/Administrator  
Julie Lesemann – COO/Assistant Administrator  
Kaylee Hoard - CFO

**I. Approval of Minutes 11/23/2021**

- A **motion** to approve the November 23, 2021, regular board meeting minutes as presented was made by Mike Enzmann, seconded by Barb Johnson.

Roll call vote:

Judy Pearson – Yes	Barb Johnson – Yes
John Stegmeir – Yes	Liz Dahl – Yes
Karen Baxter – Yes	Tiffany Briggs – Yes
Marge Hyppa – Yes	Denise Parson – Yes
Kathy Weiand - Yes	Eric Pederson - Yes
Mike Enzmann – Yes	Shirley Conaway – Yes
Don Potter – Yes	

The motion passed with 13 in favor

**II. Administrators Report - Teresa Debevec**

- Staffing Update
  - The Care Center has 5 FT and 1 PT CNA positions open, 2 PT RN or LPN positions open

- We have 1 PT CSR opening
  - Nurse Aide Travelers, 1
- Census as of 12/27/2021:
  - Acute: 3
  - Observation: 0
  - Swing: 0
  - Care Center: 25
- Karen Baxter was reappointed by the St. Louis County Board of Commissioners at their December 14, 2021 Board Meeting. Her term is effective January 1, 2022 – December 31, 2025. Debevec thanked Karen for her willingness to continue serving on the board.
- The Minnesota Department of Health was here on December 1, 2021 to investigate a complaint due to a vulnerable adult we submitted over a year and a half ago. The complaint was unsubstantiated and the investigator found no violations of the MDH Nursing Home Rules.
- The Heiam Board met on December 13, 2021 and decided to form a committee to develop a Employee/EMT Education Policy. They will meet in January.
- The Community Health Needs Assessment Implementation Plan Committee met on December 15, 2021 and worked on the plans for two of the health priorities. There is a grant that we may be able to apply for through MDH. If we can, this will change the direction of this committee.
- Senior Leadership will meet with Russ White on January 19<sup>th</sup> for the second strategic planning session.
- A bill was passed recently by the House and Senate to extend the 2% Medicare sequester cuts until April 1, 2022 and reduce the cuts from 2% to 1% from April 1 through June 30, 2022.
- The MHA Trustee conference will be held virtually on January 6 (Boot Camp) and January 7 (conference sessions). Liz, Don and Teresa are registered for January 7<sup>th</sup>. Contact Debevec if you are interested in attending.
- Debevec was notified today that we received the Emergency Rural Health Grant through USDA for \$488,300 for converting the hospital rooms to negative air and replacing the RTU-4, along with 9 other HVAC units.

### III. Committee Reports

#### a) Executive Committee – 12/28/2021 Judy Pearson

- Pearson advised the board that the committee discussed a facility COVID mandate policy. Discussion was held.
- A motion was made by Kathy Weiland to exclude board members while meetings are virtual, seconded by Barb Johnson

Roll call vote:

Judy Pearson – No  
John Stegmeir – No

Barb Johnson – Yes  
Liz Dahl – No

Karen Baxter – Yes  
Marge Hyppa – No  
Kathy Weiand - Yes  
Mike Enzmann – No  
Don Potter – No

Tiffany Briggs – Yes  
Denise Parson – Yes  
Eric Pederson - Yes  
Shirley Conaway – Yes

The motion passed with 7 in favor and 6 no

- Judy Pearson called for the vote to mandate a facility staff COVID-19 vaccine policy (2 shots & a booster – as soon as eligible)

Roll call vote:

Judy Pearson – Yes  
John Stegmeir – Yes  
Karen Baxter – Yes  
Marge Hyppa – Yes  
Kathy Weiand - No  
Mike Enzmann – Yes  
Don Potter – Yes

Barb Johnson – Yes  
Liz Dahl – Yes  
Tiffany Briggs – No  
Denise Parson – Yes  
Eric Pederson - Yes  
Shirley Conaway – Yes

The motion passed with 11 in favor and 2 no

**b) Finance Committee – 12/28/2021 – Kaylee Hoard**

- Hoard reviewed the November 2021 financial dashboard report.
- Capital Budget Items – Action Needed - Mike Enzmann  
A motion was made by the Finance Committee for approval of the Capital Budget item – LightStrike UV Disinfection Robot

Roll call vote:

Judy Pearson – Yes  
John Stegmeir – Yes  
Karen Baxter – Yes  
Marge Hyppa – Yes  
Kathy Weiand - Yes  
Mike Enzmann – Yes  
Don Potter – Yes

Barb Johnson – Yes  
Liz Dahl – Yes  
Tiffany Briggs – Yes  
Denise Parson – Yes  
Eric Pederson - Yes  
Shirley Conaway – Yes

The motion passed with 13 in favor

c) **Credentialing Committee Meeting – 11/24/2021 – Teresa Debevec**

- **Reappointments:** Thomas Holt, MD – Emergency Room

A motion was made by Marge Hyppa to approve the credentialing appointment, seconded by Shirley Conaway.

Roll call vote:

Judy Pearson – Yes	Barb Johnson – Yes
John Stegmeir – Yes	Liz Dahl – Yes
Karen Baxter – Yes	Tiffany Briggs – Yes
Marge Hyppa – Yes	Denise Parson – Yes
Kathy Weiland - Yes	Mike Enzmann – Yes
Eric Pederson - Yes	Don Potter – Yes
Shirley Conaway – Yes	

The motion passed with 13 in favor

d) **Safety Committee – 12/7/2021 – Liz Dahl**

- Dahl reported on the Safety Meeting

IV. **Old Business**

a) **COVID Update – Julie Lesemann**

- Monoclonal antibody update from MDH - MN has likely far exceeded the 20% threshold for the omicron variant. Because of this we may only give sotrovimab Mab except in a few situations at the providers discretion. The state of MN is only receiving 1500 of these treatments so it isn't certain that we will receive any or how many if we do. At this time we will not be giving any monoclonal treatments unless MD orders exercises their discretion and wants it administered.
- Due to the county positivity rate – Long Term Care staff that are not fully vaccinated must continue to test twice weekly.
- Per MDH COVID data – new cases in the previous week – Cook 9, Angora 4, Crane Lake 0, Orr 2, Tower 6
- CDC Data Tracker – 381 new cases per 100,000 people in St. Louis County. This is High Transmission.
- We had 1 positive employee.
- We are seeing a large amount of influenza in the community and amongst our staff.

V. **New Business & Correspondence**

a) **MNA Contract – Teresa Debevec**

- MNA Contract votes for ratification, changes include wage increase of 3.25% - 2022, 3% - 2023, 3% - 2024

A motion was made by Marge Hyppa to approve the 2022-2024 MNA Contract, seconded by Shirley Conaway.

Roll call vote:

Judy Pearson – Yes	Barb Johnson – Yes
John Stegmeir – Yes	Liz Dahl – Yes
Karen Baxter – Yes	Tiffany Briggs – Yes
Marge Hyppa – Yes	Denise Parson – Yes
Kathy Weiland - Yes	Mike Enzmann - Yes
Eric Pederson - Yes	Don Potter – Yes
Shirley Conaway – Yes	

The motion passed with 13 in favor

b) **Resolution – Judy Pearson**

A motion was made to allow Teresa Debevec to execute the USDA Rural Development Emergency Rural Health Care Grant documents, effective this date, by the Governing body of the Cook Hospital & Care Center.

A motion was made by Eric Pederson, seconded by Barb Johnson

Roll call vote:

Judy Pearson – Yes	Barb Johnson – Yes
John Stegmeir – Yes	Liz Dahl – Yes
Karen Baxter – Yes	Tiffany Briggs – Yes
Marge Hyppa – Yes	Denise Parson – Yes
Kathy Weiland - Yes	Mike Enzmann - Yes
Eric Pederson - Yes	Don Potter – Yes
Shirley Conaway – Yes	

The motion passed with 13 in favor

c) **Next Board Meeting – 01/25/2022**

d) Questions or comments

e) Board Meeting Evaluations – Judy Pearson

- Provide meeting feedback to Debevec or Pearson

f) Adjourn – Judy Pearson

- At 6:10 p.m., a motion to adjourn the meeting was made by Eric Pederson, seconded by Shirley Conaway

Roll call vote:

Judy Pearson – Yes  
John Stegmeir – Yes  
Karen Baxter – Yes  
Marge Hyppa – Yes  
Kathy Weiand - Yes  
Eric Pederson - Yes  
Shirley Conaway – Yes

Barb Johnson – Yes  
Liz Dahl – Yes  
Tiffany Briggs – Yes  
Denise Parson – Yes  
Mike Enzmann - Yes  
Don Potter – Yes

The motion passed with 13 in favor

Minutes respectfully submitted by Teresa Debevec, CEO.