

**Regular Board Meeting**

**Tuesday, January 26, 2021**

**5:01 p.m. – Microsoft Teams Conference Call**

**Board Members Present**

Shirley Sanborn – Crane Lake

John Stegmeir – Kabetogama

Liz Dahl – Linden Grove

Judy Pearson – Beatty

Marge Hyppa – Owens

Don Potter – Unorganized St. Louis County

Karen Baxter – Unorganized St. Louis County

Barb Johnson – City of Orr

Shirley Conaway – Camp 5

Tiffany Briggs – Angora

Mike Enzmann – Field

Eric Pederson - City of Cook

Denise Parson – Willow Valley

Kathy Weiland – Portage

**Board Members Absent**

Wendy Long – Leiding

**Staff Members Present**

Teresa Debevec – CEO/Administrator

Julie Lesemann – COO / Assistant Administrator

Stephanie Maki – Human Resources Director

Kaylee Hoard - CFO

**I. Approval of Minutes 12/22/2020**

- A motion to approve the December 22, 2020, regular board meeting minutes as presented was made by Margie Hyppa, seconded by Barb Johnson. The motion passed unanimously.

**II. Administrators Report - Teresa Debevec**

- Pearson and Debevec welcomed Denise Parson to the board.
- Currently the Care Center has three travel Nursing assistants.
- An Occupational Therapist was hired and started on the floor on Monday January 25<sup>th</sup>.
- The Care Center is planning to begin an OnTrack program for Nursing Assistants.
- Debevec congratulated Don on receiving his Advanced Trustee Certification.
- A survey of the Care Center is currently taking place, MDH arrived on Monday 01/25/2021.
- CLIA surveyed our laboratory, results will arrive shortly.

- Cloquet gave notice that Dr. Volmer has resigned and will no longer service our pain management clinic.
- Our Marketing Committee will be planning a virtual health fair to take place this summer rather than the usual in-house health fair.
- We have received the third round of Nursing Home Performance-Based incentive payments from HHS (U.S Department of Health and Human Services). Care Centers are being recognized for demonstrating significant reductions in COVID-19 related infections and deaths between August - September and those who met infection control criteria.
- Beginning January 1, 2021, the U.S. Department of Health & Human Services and Centers for Medicare & Medicaid Services are requiring hospitals and health systems to post their current, standard charges and a list of shoppable services.
- We were notified that our Adult Day Services can no longer accept clients under the age of 55 years old.
- Julie continues to work on our cardiac and pulmonary rehab program with Fairview.
- Lesemann has completed the Care Center facility assessment and reviewed with our IDT.

### III. Committee Reports

#### a) Executive Committee – 01/26/2021 Judy Pearson

- Pearson notified board members the Governance meeting will no longer be held on a separate date; it will be combined with the Executive meeting on board meeting day.
- Pearson invited board members to join in on meetings if they are interested and to notify her or Teresa if they are no longer interested.

#### b) Finance Committee – 01/26/2021 – Kaylee Hoard

- Hoard reviewed the December financials
- A motion was made by Enzmann to approve the 2021 budget.  
Operating Margin – (\$1,097,564.00) / Net Income (loss) \$449,509.00
  - SC/LD (MCU)

c) **Credentialing Committee Meeting – 01/13/2021 Teresa Debevec**

- Reappointments: Tele-Cardiology: James Mohn, MD, Leif Christianson, MD, Scott Mikesell, DO; Tele-Endocrinology – Derrick Aipoalani, DO; Tele-Radiology: Kartha Krishnan, MD, Malik Dawood, MD
  - **MH / BJ (MCU)**

d) **QAPI Meeting – No Meeting**

e) **Compliance/Ethics Meeting – No Meeting**

f) **Safety Meeting – 02/02/2021**

IV. **Old Business**

a) **COVID Update – Julie Lesemann**

- NE Regional Healthcare Preparedness: Last Friday evening we were made aware that we were receiving 23 additional vials of Pfizer to assist in vaccinating our local communities beginning with >65 population. We will find out more later this week if this will continue with additional vials or if this is a onetime allocation. We are collaborating with the clinic on the lists for our local community- who they are contacting age 75+ and who we should contact.
- Weekly testing for Care Center staff per the positivity rate / MDH. The lab will be assisting with the required testing by testing all families that are required to test with the Binax Now cards
- The county rate continues to come down across the region
- The majority of employees have received the second dose of vaccines, we are currently at a rate of 70%. Residents have all received their first dose.
- Pfizer Vaccination clinics are taking place to the general public >65 today, tomorrow and Friday then our allotted supply will be used at this time. The clinic is utilizing our annex hallway and old VA nurses station desk to vaccinate the community members with their supply of Moderna. The clinic was chosen as a vaccine distributor for MN, so they do anticipate receiving more vaccines.

- The PCR machine for the Cook lab is tentatively going to be shipped this week, awaiting on an update. ABBOTT ID rapid testing machine for the Tower lab has arrived.

## V. New Business & Correspondence

### a) Conflict of Interest – Judy Pearson

- Wendy Long – Works for the Bois Forte Clinic
- Tiffany Briggs – Member of the Heaim Foundation
- Karen Baxter – Daughter in law works in the Care Center
- Don Potter – Member of the Fire Brigade
- Eric Pederson – Provides music entertainment for the hospital
- Denise Parson – Sister-in-law works in the Hospital
- Julie Lesemann – Sister is the CEO
- Stephanie Maki – Mother works in admissions
- Teresa Debevec – Sister is the COO
- Michelle Erickson – Daughter works in Dietary

### b) Resolution – Kaylee Hoard

- A motion was made to add Judy Pearson to the American Bank account and remove Liz Dahl.
  - LD / EP (MCU)

### c) 2021 Winter Trustee Conference – Judy Pearson

- Members of the board provided feedback of their experience at the Trustee Conference.

### d) Next Board Meeting – February 23, 2021

### e) Questions or comments

### f) Board Meeting Evaluations – Judy Pearson

- Provide meeting feedback to Debevec or Pearson.

### g) Adjourn – Liz Dahl

- At 5:45 p.m., a motion to adjourn the meeting was made by Eric Pederson, seconded by Marge Hyppa. The motion passed unanimously.

Minutes respectfully submitted by Stephanie Maki, Human Resources Director – Approved by Teresa Debevec.