

Regular Board Meeting

Tuesday, February 23, 2021

5:01 p.m. – Microsoft Teams Conference Call

Board Members Present

Shirley Sanborn – Crane Lake

John Stegmeir – Kabetogama

Liz Dahl – Linden Grove

Judy Pearson – Beatty

Marge Hyppa – Owens

Don Potter – Unorganized St. Louis County

Wendy Long – Leiding

Barb Johnson – City of Orr

Shirley Conaway – Camp 5

Tiffany Briggs – Angora

Mike Enzmann – Field

Eric Pederson - City of Cook

Denise Parson – Willow Valley

Kathy Weiand – Portage

Board Members Excused

Karen Baxter – Unorganized St. Louis County

Staff Members Present

Teresa Debevec – CEO/Administrator

Julie Lesemann – COO / Assistant Administrator

Kaylee Hoard - CFO

Stephanie Maki – Human Resources Director

I. Approval of Minutes 01/26/2021

- A **motion** to approve the January 26, 2021, regular board meeting minutes as presented was made by Liz Dahl, seconded by Barb Johnson. The motion passed unanimously.

II. Administrators Report - Teresa Debevec

- Currently the Care Center has three travel Nursing assistants.
- The Orr ambulance has resumed transfers for our facility.
- A certificate of completion is available on the Cook Hospital patient portal for any patient who received the COVID vaccine.
- The Wellness Center has now opened to the public by appointment only.
- Speech Therapy is still currently on hold until a Speech Therapist is hired at Fairview.
- Our IT Department recently sent out a phishing email to all staff, 2.3% of staff clicked on the link which was significantly better from the previous test.

- A refresher Active Shooter/Active Threat training will be assigned to all staff this week.
- Our Director of Nursing Nichole Chiabotti recently had an interview with MPR regarding our vaccine clinics.
- Debevec provided an update of the current state and legislative activity.

III. Committee Reports

a) Executive Committee – 02/23/2021 Judy Pearson

- Pearson is pleased to see the response of the vaccination clinics held at the Hospital and Clinic.

b) Finance Committee – 02/23/2021 – Kaylee Hoard

- Hoard reviewed the January 2021 financial dashboard report.
- A **motion** was made by Enzmann for approval of handicap doors between the hospital & clinic. Scenic Rivers and Cook Hospital will be splitting the cost 50/50 – Cook Hospital's portion will be capital – Levy funded. To be completed March/April of 2021.
 - **Not to exceed \$14,000.00**
 - (MCU)

c) Credentialing Committee Meeting – 02/11/2021 Teresa Debevec

- **Debevec presented the following credentialing applications for consideration:**
 - Appointments: Renata Kesala, DO, Teleradiology - Reappointments: Daniel Vechell, MD, Radiology
 - Barb Johnson made a motion to accept the applications as presented, seconded by Margie Hyppa. The **motion** passed unanimously.

d) QAPI Meeting – Margie Hyppa

- Margie reviewed the QAPI minutes

e) Compliance/Ethics Meeting – No Meeting

f) Safety Meeting – No Meeting

IV. Old Business

a) COVID Update – Julie Lesemann

The following updates have been made regarding COVID over the past month:

- Visitation in the Care Center- multiple updates for general visitors.

- a. Must call and arrange an appt.
 - b. Will visit in the family dining room.
 - c. Must wear PPE, social distance, etc.
 - d. FYI: Compassionate/end of life and Essential Care giver visits remain the same with required testing at the same frequency as staff, must wear PPE.
- Testing- due to the decreasing county positivity rates- we have now moved to just staff being tested 2 x per month.
 - PCR machine- Rich is working with the company to implement this new machine, performing testing, policy development, education to staff, and on the backside working in collaboration with Stacy, Kaylee, and Chris to get charges in, etc. We will have a limited number of kits for testing in March but will be allotted approximately 100 tests per month (number as of today). Rich will announce go live date after his call next week with the company, will notify the MD's and will determine if the clinic will be going through us or continue with the Mayo for their PCR testing. ***NOTE: this will also be determined by how many tests on average they are having done in each day/month.
 - Community COVID 19 Vaccination clinics –
 - a. Located at the Doug Johnson Community Center
 - b. 2/24, 2/25, 2/26 from 8-1; individuals >65 had to sign up on our website for an appt. We had received 300 doses of Moderna and are highly doubtful we will be receiving any more for community use/clinics as the clinic is receiving 2-300 every week to two weeks as part of a distribution/administration program they were chosen for randomly for the state.
 - Vaccinations COVID staff- we are still at 70% of staff who have received the COVID vaccine. Most have received 2nd doses.
 - Quarantine guidance changed for the public but remain the same for HCW's. Following a high-risk exposure still must quarantine 14 days unless they are needed in a staff crisis shortage and then it is based on vaccination status, testing, etc.
 - Wellness Center – reopened to the public on Monday, 2/22 with all requirements in place for capacity, social distancing, masking, etc. The wellness center is taking appts for those who wish to work out.
 - Monoclonal Antibody treatment- for positive COVID cases that are outpatient. New process to sign up for the treatment across MN with the closest facility that has the treatment coming up for the patient when they sign up. This is not utilized often and there has been a push for outpatients to have better access to sign up for the treatment. The site is very cumbersome.

V. New Business & Correspondence

a) Community Benefit Program Policy

- Hoard reviewed the changes of the Community Benefit Program policy – changes to the federal poverty guidelines were made.
 - EP / MH (MCU)

b) Care Center & LSC Survey – Teresa Debevec

- Debevec provided an update on the Care Center survey results that took place on 01/25/2021.
- Debevec provided an update on the on the LCS (Life Safety Code) survey results that took place on 01/26/2021.

c) CLIA Survey – Teresa Debevec

- Debevec provided an update on the on the CLIA (Clinical Laboratory Improvement Amendments) survey results that took place on 01/15/2021.

d) Annual Report – Teresa Debevec

- The annual report was sent out to all board members this week via mail.

e) MHA Trustee Council – Liz Dahl

- Dahl provided an update on the MHA meeting that took place on 02/10/2021.

f) Next Board Meeting – 03/23/2021

g) Questions or comments

h) Board Meeting Evaluations – Judy Pearson

- Provide meeting feedback to Debevec or Pearson.

i) Adjourn – Judy Pearson

- At 5:51 p.m., a motion to adjourn the meeting was made by Eric Pederson, seconded by Judy Pearson. The motion passed unanimously.

Minutes respectfully submitted by Stephanie Maki, Human Resources Director – Approved by Teresa Debevec.