

**Regular Board Meeting**  
**Tuesday, December 22, 2020**  
**12:00 p.m. – Microsoft Teams Conference Call**

**Board Members Present**

Wendy Long – Leiding  
John Stegmeir – Kabetogama  
Liz Dahl – Linden Grove  
Judy Pearson – Beatty  
Marge Hyppa – Owens  
Don Potter – Unorganized St. Louis County  
Karen Baxter – Unorganized St. Louis County

Barb Johnson – City of Orr  
Shirley Conaway – Camp 5  
Tiffany Briggs – Angora  
Mike Enzmann – Field  
Eric Pederson - City of Cook  
Jolene Blake – Willow Valley  
Kathy Weiand – Portage

**Board Members Absent**

Shirley Sanborn – Crane Lake

**Staff Members Present**

Teresa Debevec – CEO/Administrator  
Julie Lesemann – COO / Assistant Administrator  
Stephanie Maki – Human Resources Director

**I. Approval of Minutes 11/12/2020**

- A motion to approve the November 12, 2020, regular board meeting minutes as presented was made by Margie Hyppa, seconded by Eric Pederson. The motion passed unanimously.

**II. Administrators Report - Teresa Debevec**

- Currently the Care Center has three travel Nursing assistants. In the last two weeks the Care Center has hired 5 new Nurse Aides.
- The Occupational Therapist has resigned from her position, her last day of employment with us will be on January 15, 2021.
- A reminder was given to board members of the MHA Trustee Conference being held on January 14 & 15, 2021. This conference will be held virtual.
- Adult Day Services has changed their normal business hours, they will be closed on Mondays and increased to 6 hours Tuesday - Friday.

- We have received the second round of Nursing Home Performance-Based incentive payments from HHS (U.S Department of Health and Human Services). Care Centers are being recognized for demonstrating significant reductions in COVID-19 related infections and deaths between August - September and those who met infection control criteria.
- Service changes
  - Sleep studies will be discontinued.
  - Speech Therapy is on hold pending staffing changes at Fairview.
  - Cardiac and Pulmonary Rehab is currently in the process of beginning, we are hoping to start this in February.
  - 3D Mammography will begin in January.
- The Scenic Rivers clinic is back up and running after their phishing attack. Our IT Director, Chris reviewed our Incident Management Plan with Department Managers in the event an attack occurs at our facility.
- A reminder to board members to complete and mail back the Annual Conflict of Interest forms that were mailed out.
- Kaylee Hoard has been working on the CMS Hospital Mandate which is due on January 1, 2021.
- MDH has informed MHA the adverse reports will be on their website this week. Data will be displayed from October 27, 2018 – October 26, 2019.
- Recently our Hospital beds were replaced, our old beds were donated.
- A Wilderness Health update was given by Debevec.

### III. Committee Reports

#### a. Executive Committee – 12/22/2020 Liz Dahl

- Dahl reported the executive committee has all agreed to renew Debevec's contract.
- Dahl reminded board members to pick up their Holiday gifts from the business office front desk.
- The Annual MHA Trustee conference will be held on January 14 & 15, if anyone would like to join and/or is not able to attend but has already registered please let Debevec know.

b. **Finance Committee – 12/22/2020 Mike Enzmann**

- Telemetry Recording Instrument (not to exceed \$30,000)
- PCR Testing Instrument (\$43,400 – not to exceed \$50,000)
- NuStep (not to exceed \$8,000.00)
  - **ME/EP (MCU)**

c. **Credentialing Committee Meeting – 12/08/2020 Teresa Debevec**

- Appointments: Gerald Yutzy, MD – Telereadiology; Mark Miner, MD – Tele-Radiology
- Reappointments: Paul Vollmer, MD – Pain Management; Matthew Holmes, MD – Family Practice; Nicholas Vidor, MD – Family Practice
  - **JP / MH (MCU)**

d. **QAPI Meeting – No Meeting**

e. **Compliance/Ethics Meeting – No Meeting**

f. **Safety Meeting – No Meeting**

g. **Governance Meeting – No Meeting**

IV. **Old Business**

a. **Board Consultant Update – Liz Dahl**

- Dahl reported the Executive Board members have completed the meetings with Cyrus White via virtual meeting reviewing policies and bylaws. A motion was made to approve the Governance Policies and Bylaws.
  - **ME / KB (MCU)**
- Judy Pearson asked for a motion for any past-chair to sit on the executive meeting.
  - **JP / SC (MCU)**

b. **COVID Update – Julie Lesemann**

- Pfizer vaccinations are underway today and will continue over the next few days.
- Moderna vaccines (100 doses) are expected to arrive later this week or early next, vaccinations of residents will begin shortly thereafter.
- Outbreak testing is set to expire today if we do not have any more positives.
- Regular twice weekly testing will continue.

- Monoclonal treatments are available to outpatient patients who are positive and meet criteria.
- Remdesiver treatments are available to inpatient patients who are positive and meet criteria.
- Currently we do not have a PPE shortage.

V. **New Business & Correspondence**

a. **Board Officers – Teresa Debevec**

- Results from the board officer votes include: (13 respondents, 2 non-respondents)
  - Chair – Judy Pearson
  - Chair Elect – Liz Dahl
  - Clerk – Eric Pederson
  - Treasurer – Mike Enzmann

b. **Conflict of Interest Forms – Teresa Debevec**

- A reminder to board members to complete and mail back the Annual Conflict of Interest forms that were mailed out.

c. **Next Board Meeting – January 26, 2021**

d. **Questions or comments**

e. **Board Meeting Evaluations – Liz Dahl**

- Provide meeting feedback to Debevec, Dahl, Lesemann or Maki

f. **Adjourn – Liz Dahl**

- At 12:56 p.m., a motion to adjourn the meeting was made by Eric Pederson, seconded by Barb Johnson. The motion passed unanimously.

Minutes respectfully submitted by Stephanie Maki, Human Resources Director – Approved by Teresa Debevec.